



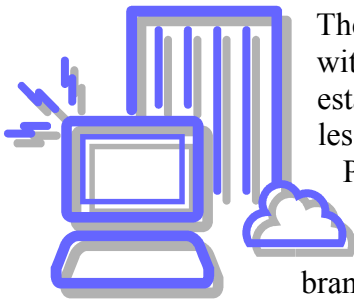
Purchasing Update

...news you can use

Issue 2003-1

January 8, 2003

ORACLE SOFTWARE Statewide Contracts



The Oracle Corporation has recently revised the list prices of their products with most decreasing in price. New discounts off list price have been established. For single transaction purchases at list price totaling \$100,000 or less, a new contract has been awarded to an Oracle reseller, SEK Solutions.

Please see the contract summary sheet AR1602 on the Purchasing website www.purchasing.utah.gov for details. As you probably know, the AR denotes 'Authorization Required prior to purchase'. State executive branch agencies are required to get authorization as outlined in the contract before making a purchase.

For single transaction purchases over \$100,001 list price, please see contract AR-867 which is for direct purchases from the Oracle Corporation.

New Contracts

Title	Contract	Vendor	Effective Dates	Additional Information
Computers- Unix Servers, Workstations, Desktops, and Software – Sun Microsystems	<u>MA-1590</u>	Coda Technologies	09/16/2002 through 09/15/2003	
Data Communications Services (Including Frame Relay Service, ATM Service, Broadband DSL Service & Dial-Up Service) (Dual Award)	<u>AR-1581</u>	AT&T Government Markets	11/22/2002 through 11/11/2003	This contract replaces parts of AR-943. Also refer to AR-1578, AR-1579, & AR-1580.

Title	Contract	Vendor	Effective Dates	Additional Information
Data Communications Services (Including Frame Relay Service, ATM Service, Broadband Service, DSL and Dial Up Service)	<u>AR-1578</u>	QWEST Corporation	11/22/2002 through 11/12/2004	This contract replaces parts of contract AR943. Also refer to AR1579, AR1580, and AR1581.
Graphic Artist Design Services	<u>MC-1136</u>	Clarkson Creative, Milne Advertising, Candle Communications, Jerman Design, Anne Wofer Design, Brian Glissmeyer, Kinde Nebeker Design, Scott Hardy Design, Spatafore & Assoc., Asay Marketing Services	12/16/2002 through 12/15/2004	
Sugar	<u>PD-1609</u>	Livingston Dist. Co.	12/24/2002 through 12/23/2004	
Telecommunications Cable Products	<u>AR-364</u>	Anixter Incorporated	12/10/2002 through 12/09/2004	

Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Police Products, Barons and Scabbards	<u>PD-039</u>	Skaggs	12/22/2003	
Cellular Services and Equipment	<u>MA-525</u>	AT&T Wireless Services	12/21/2003	
Cellular Services and Equipment	<u>MA-1150</u>	Sprint PCS	12/21/2003	
Cellular Services and Equipment	<u>MA149</u>	Uintah Basin Electronic Telecommunications	12/21/2003	Analog phones are no longer available, but any current customer may continue to use any upgrades or new packages. Will require purchase of digital package.
Cellular Services and Equipment	<u>MA-1146</u>	Verizon Wireless	12/21/2003	
Cellular Services and Equipment	<u>MA-664</u>	Western Wireless Corporation	12/21/2003	

Title	Contract	Vendor	Extended Until	Additional Information
Cheese and Butter	<u>PD-013</u>	Egg Products Co.	12/31/2003	
Computer Software (Novell)	<u>PA-655</u>	Novell Inc.	10/31/2003	Vendor information updated, remit to address updated.
Custodial, Janitorial, Liquid Hand Soap, Toilet Tissue, paper Towels, Cormatic	<u>PA-112</u>	Steiner Corporation	12/31/2003	
Dental Equipment and Supplies	<u>MA-1321</u>	J B Dental Supply Co.	12/31/2003	
Dental Equipment and Supplies	<u>MA-592</u>	Sullivan-Schein	12/31/2003	
Food Service Equipment	<u>PA-949</u>	Aladdin Temp Rite LLC	06/30/2004	
Hand Soap	<u>PD-219</u>	Hylon Koburn Chemicals Inc.	12/31/2003	Please note some new prices effective January 1, 2003
Irrigation Equipment & Sprinkling Systems & Supplies	<u>MA-987</u>	Mountain States Supply Inc.	01/07/2004	
Irrigation Equipment (Golf Only)	<u>MA-904</u>	Turf Equipment & Irrigation	01/07/2004	
Lube Service	<u>PA-047</u>	Supersonic Carwash	01/07/2005	
Microwave Antenna Systems	<u>AR-850</u>	Radio Frequency Systems, Inc. (RFS)	11/18/2003	
Printing Services	<u>PA-380</u>	Utah Correctional Industries	01/16/2004	
Solvent for Asphalt Extraction / Bioact, Tar Remover	<u>PD-1263</u>	Brody Chemical	12/17/2003	
Tires & Tubes (New) Plus Repairs and Rotation	<u>MA-331</u>	Bridgestone Firestone Inc.	12/31/2003	

Expired Contracts

Title	Contract	Vendor
Coffee	PD-1255	Interstate Coffee
Police Products	MA-1585	U.S. Armor
Telecommunications, Full ACD Agent Functionality For Telecommuters	AR-789	Teltone Corporation

Other Information

Title	Contract	Vendor	Additional Information
Assistive Technology Products, Voice Actuated Software	PD-1542	LinguaLogic	Please note correction on email address and internet homepage address.
Cellular Services and Equipment	MA-525	AT&T Wireless Services	Contact information updated. Remit to address added.
Cellular Services and Equipment	MA-1145	QWEST Wireless LLC	Contract terms updated.
Cereals, Kellogg's Brand	PA-906	Kellogg Sales Company	Honey Crunch Corn Flakes (Bulk) Marshmallow Blasted Froot Loops (Bulk) and Rice Krispies Treats-Peanut Butter Chocolate-All packs, have been deleted effective January 1, 2003
Computers – Technical Training	MA-853	Advanced Technical Center, Inc.	Contract reference to Learning Loft removed.
Computers – Technical Training	MA-605	Executrain of Utah	Contract reference to Learning Loft removed.
Computers – Desktop Application and Technical Training	MA-1453	New Horizons Computer Learning Center	Contract reference to Learning Loft removed.
Computers – Technical Training	MA-528	PC Training West LLC	Contract reference to Learning Loft removed.
Computers – Desktop Application and Soft Skills Training	MA-819	Salt Lake Community College	Contract reference to Learning Loft removed.
Computers – Desktop Application and Technical Training	MA-1455	The Mind Center	Contract reference to Learning Loft removed.
Computers – Desktop Application and Technical Training	MA-1451	University of Utah	Contract reference to Learning Loft removed.
Computers – Technical Training	MA-1454	Weber State University	Contract reference to Learning Loft removed.
Data Communications Equipment and Associated OEM Maintenance & Training (Routers & Switches) (WSCA)	AR-1466	Alcatel Internet Working Inc.	Change made to Alcatel pricelist website.
Dress and Field Uniform Clothing Items for Men and Women	PD-1257	Eagle Company	Please note that all socks have been removed from this contract. Also note that product numbers have been corrected on the shirts with and without epaulets.
Dress and Field Uniform Clothing Items for Men and Women	PD-1258	Survival or Safety Supply Inc.	Please note that all socks have been removed from this contract.

Title	Contract	Vendor	Additional Information
Electronic Access to Full-Text Journals, Library Subscription Service	<u>AR-1193</u>	EBSCO Publishing	Contact name change.
Employee Years of Service recognition Award Items	<u>MA-1570</u>	Michael C. Fina Company	Please note the addition of a State of Utah dedicated customer care representative.
Express Small Package Air Delivery and International Shipments	<u>MA-1404</u>	United Parcel Service	Carrier elected to terminate contract effective January 6, 2003.
Fax Machines, Consumable Supplies and Maintenance "Entire State Coverage"	<u>MA-1281</u>	Muratec America, Inc	Please note change of ordering address. The remittance address remains the same. Please note the Muratec Fax Model F95E has been discontinued. It has been replaced by the Muratec F-110 Model. Also note, Digital Document Solutions has been added as an authorized servicing dealer.
Fencing, Plastic Co-Polymer	<u>PD-1606</u>	Harrington Company	Revision #1: To include manufacturers entire catalog.
Food, Fresh Eggs	<u>PD-686</u>	Rocky Mountain Foods, Inc.	Please note change of vendor number, name and address.
Food Items: Puddings, Baking Supplies, Pickles, Misc.	<u>PD-1345</u>	Nicholas and Company	Please note change on Worchester Sauce effective January 6, 2003.
Frozen Entrees & Juices	<u>PD-1160</u>	Nicholas and Company	Please note change of Tony's Cheese Pizza, #63839. It has been discontinued and is being replaced with Tony's #63519.
Industrial Paper Products, Food Service Related	<u>PD-509</u>	Nicholas & Company Bid Department	Please note some changes on price list, manufacturer's numbers, etc.
Long Distance & 800 Services	<u>AR-1190</u>	AT&T	New pricing for audio conferencing. Contact information updated.
Meal Transport Trays	<u>PD-1169</u>	Plastocon Inc.	Please note change of vendor # and address.
New Tires, Tubes, Repairs and Rotation	<u>MA-540</u>	Goodyear Tire & Rubber Company	Please note changes to contract.
Police Products and Supplies	<u>MA-1009</u>	Skaggs Uniforms and Equipment	Please note change of vendor # and address.
Poly Bags	<u>PD-1297</u>	Waxie Sanitary Supply	Please note addition of item at end of contract.
Power Operated Vehicles (POV's)	<u>MA-1319</u>	Praxair Healthcare Services	Please note change of vendor number, vendor name, address etc. (Praxair was formerly Interwest Home Medical.)
Tires and Tubes (New) Plus Repairs & Rotation (Secondary Contract Only)	<u>MA-415</u>	Continental Tire North America Inc.	Please note additional items on pages 9 and 10.
Vehicles, 2003 Chevrolet	<u>AR-307</u>	Young Chevrolet Company	Revision #3: To eliminate discount statement which is already covered in VQ1.

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Purchasing Update

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State of Utah
Division of Purchasing
& General Services

Issue 2003-2

February 4, 2003

Tracking Procurement Legislation

Several bills are in front of the Legislature that affects procurement issues. Here are links to the bills:

HCR009 -Resolution Recognizing Positive Influence of Local Business on State Economy.
Sponsor Rep. Dugall <http://www.le.state.ut.us/~2003/htmdoc/hbillhtm/HCR009.htm>

SB86 - Prohibition of Automatic Renewal of Service Contracts.
Sponsor Sen. Waddoups <http://www.le.state.ut.us/~2003/htmdoc/sbillhtm/SB0086.htm>

SB101 – Procurement Code Requirements of Health Care Benefits
Sponsor Sen. Mayne <http://www.le.state.ut.us/~2003/htmdoc/sbillhtm/SB0101.htm>

SB129 - State and Local Agencies Criteria in Awarding
Senator J. Evans <http://www.le.state.ut.us/~2003/htmdoc/sbillhtm/SB0129.htm>

New Contracts

Title	Contract	Vendor	Effective Dates	Additional Information
Data Communications Equipment & Associated OEM Maintenance & Training (Routers, Switches, LAN/WAN Wireless & CSU/DSU)	AR-877	Mountain States Networking	06/29/2002 through 05/31/2004	
Data Communications Equipment & Associated OEM Maintenance & Training (Routers & Switches) (WSCA)	AR-1481	Siemens Information & Communication Networks	11/19/2002 through 05/31/2004	
Hazardous Waste Removal and Disposal	MA-1603	Clean Harbors Environmental Services	11/30/2002 through 11/12/2004	

Title	Contract	Vendor	Effective Dates	Additional Information
Hazardous Waste Removal and Disposal	MA-1604	ONYX Environment	11/13/2002 through 11/12/2004	
Police Vehicle Anti-Theft System	PD-1615	Vehicle Lighting Solutions	01/04/2003 through 01/13/2005	
Setina Pushbumpers	PD-1610	Dwyer's Communications	01/01/2003 through 01/01/2005	
Shotgun Mounts	PD-1611	Dwyer's Communications	01/01/2003 through 01/01/2005	

Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Chain Link Fencing and Related Supplies	PD-1151	Northwest Fence Co Inc.	01/27/2004	
Computers – PC Store	MA-362	Valcom Computer Center	01/13/2004	
Custodial Products	MA-596	Hylon Koburn Chemicals Inc.	01-31-2004	
Drug Testing Products, Alcohol Tests	PA-181	Northwestern Services	02/28/2003	Contract has been extended through 2/28/2002 to allow for product availability during the RFP evaluation period. Please note that medical gloves have been removed from this contract. For medical gloves, please see statewide contracts for medical supplies.
Fax Machines, Consumable Supplies and Maintenance "Entire State Coverage"	MA-1283	IKON Office Solutions	02/11/2004	
Fertilizer Products and Grass Seed	PA-344	The Scotts Company	11/30/2003	
Franklin Planner Product and Accessories	PA-1054	Franklin Covey	04-03/2004	Please note that all Palm Organizers, Electronic Devices, Workshops, Kits, and other non-discountable items are excluded from this contract.
Irrigation Equipment (Golf Only)	MA-1275	Horizon Inc.	01/07/2004	

Title	Contract	Vendor	Extended Until	Additional Information
Irrigation Equipment and Sprinkler Supply Company	<u>MA-1274</u>	Sprinkler Supply Company	01/07/2004	
Punch Cards for Blister Pack	<u>PD-1155</u>	R X Systems Inc.	01/31/2004	
Radar Equipment	<u>PD-546</u>	Applied Concepts Inc.	01/11/2004	
Supplemental Vehicle Rental	<u>AR-1350</u>	Enterprise Rent A Car	11/30/2003	
Test Kits-RIA Kits Abuscreen Reagents	<u>PA-967</u>	Roche Diagnostic Systems	02/28/2003	
Texas Instruments Calculators: Scientific, Graphic and Related Products	<u>MA-1337</u>	Worldwide Educational Services and Technologies	04/15/2004	
Tractors	<u>PD-1142</u>	Bonneville Equipment	01/05/2004	
Reagents: Drugs of Abuse in Urine Reagents, On-Site Drug Tests, Serum Toxicology Reagents, Cardiology Monitoring Medicine Reagents, Therapeutic Drug and Monitoring Reagents, Calibrators & Controls, Validity Testing	<u>PA-925</u>	Dade Behring Inc.	01/31/2004	
Water Treatment Products	<u>MA-061</u>	Power Engineering Company Inc.	02/28/2003	
Water Treatment	<u>MA-038</u>	Watertech Inc.	02/28/2003	
Wireless Telecommunications Services and Equipment	<u>MA-1140</u>	Nextel Communications Inc.	12/21/2003	

Expired Contracts

Title	Contract	Vendor
Express Small Package Air Delivery and International Shipments	MA-1404	United Postal Service
Fax Machines, Consumable Supplies and Maintenance	MA-1289	Tri-State Office Supply
LTL Freight Transportation Services	PD-1129	Consolidated Frieghtways
Police Vehicle Anti-Theft System	PD-563	Skaggs

Other Information

Title	Contract	Vendor	Additional Information
Computers – PC Store	MA-1448	CDW Government Inc.	Commodity Code Deleted.
Computers – PC Store	MA-1449	EnPointe Technologies	Commodity Code Deleted.
Computers – PC Store	MA-371	Uinta Business Systems	Commodity Code Deleted.
Dress and Field Uniform Clothing Items for Men and Women	PD-1257	Eagle Company	Please note that all socks have been removed from this contract. Also note that product numbers have been corrected on the shirts with and without epaulets. Contract has been extended through January 10, 2004. Also note a price increase of 3% on all the shirts and trousers.
Food – Flour and Cereals	PD-518	Honeyville Grain Inc.	We have re-entered some items that were recently removed from contract.
Food – Canned Fruit, Vegetables, Juice and Misc.	PD-874	Livingston Distributing Company	Please note price increase on apples and applesauce.
Frozen Food Items: Fruits, Vegetables, Desserts, Puddings, Pastries, Breads	PD-1198	Nicholas & Company	Please note change on code # for Puff Pastry.
Food Items: Puddings, Baking Supplies, Pickles, Misc.	PD-1345	Nicholas & Company	Please note sugar has been removed from contract. Please see PD-1609 for sugar.
Frozen Food Items, Potatoes, Pies, Yogurt, Noodles, Tortilla Shells, Pizza Crust	PD-1172	Nicholas & Company	Please note price increase on Tater Tots and addition of Roundabout Fries.
Household Appliances	PD-365	Clark Wholesale	Please note change of company name and address.
Kyocera Mita and Cannon Digital Copiers Regional State Contract for Tooele, Davis, Salt Lake, Summit, Utah, Wasatch, Box Elder, Cache, Rich, Weber and Morgan Counties	AR-1491	Uinta Business Systems	Please note that the Cannon IR600 has been discontinued. Uinta Business Systems will continue to service and have supplies for the discontinued Cannon IR600.
LTL Freight Transportation Services	PD-136	Overnite Transportation Company	Updating the contact with the Remittance address. Please note ordering address listed below.
Potato Chips, Corn Chips and Related Items	PD-567	Sysco Intermountain Food Inc.	Please note white corn tortilla chips has been re-entered on contract. It was inadvertently left off list.
Vehicles, 2003 Chevrolet	AR-307	Young Chevrolet Company	Please note correction on Impala Police Model 9C1 and Impala Unmarked Police Pkg 9C3.

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Purchasing Update

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State of Utah
Division of Purchasing
& General Services

Issue 2003-3

March 21, 2003

FISCAL YEAR END PROCEDURES FOR STATE AGENCIES

With the approaching fiscal year end, many state agencies are ready to make purchasing decisions that they may have prolonged until they are certain funding is available. We prefer to bid early; even though you may not be certain funding is available. It is easier for us to cancel a few bids than to rush requisitions through during the last few weeks of the year.

Our experience indicates that our workload is extremely heavy this time of year. The number of requisitions received by the Division of Purchasing doubles and often triples. This increased workload requires additional planning by you and other state agencies. The following procedures are designed to allow the Division of Purchasing to process both old and New Year purchases in an efficient manner. Please make every effort to adhere to these procedures.

1. Submit all current fiscal year requisitions to the Division of Purchasing by April 15, 2003. These requisitions are first priority.
2. Requisitions received after April 15th are second priority. The Division of Purchasing and General Services cannot guarantee that the procurement process will be completed and delivery made by fiscal year end.
3. Order releases on State contracts (PD, PA, MA, MC & AR) to be paid from "FY2003" funds need to be placed timely enough to ensure delivery by the end of business on June 30, 2003. Deliveries received after that date become obligations of "FY2004".

Please make a special effort to make year-end procurement orderly. As always, your cooperation is appreciated.

ELECTRONIC PURCHASE ORDERS

In an attempt to speed up the process of distributing purchase orders, the Division of Purchasing has decided to send copies electronically. A PDF copy of the purchase order is emailed to the vendor, as well as the contact persons in your agency. As many agencies have already seen, this new process speeds up the order tremendously.

EMAILING BID SOLICITATIONS

Effective April 15, 2003 we are changing our *Bid Notification* Service so that all bid notifications will be delivered to prospective bidders via email. Formerly suppliers could choose to receive bids via email, or US Mail. We are eliminating the US mail option and moving all bid notifications to email for several reasons: 1) email provides faster (immediate), verifiable delivery of bid notifications, and addendums; 2) budget cuts have required us to eliminate the personnel and postage expenses related to physically mailing out bid notifications; 3) Governor Leavitt has directed all state agencies to move our business functions on-line. When agencies have suggested sources that you would like to be notified of your bid solicitation please encourage the supplier to subscribe to the *Bid Notification* Service at www.purchasing.utah.gov. Alternatively, when you submit your RX you may send us suggested source's company names, email addresses and telephone numbers, and we will include them on the email distribution.

CONTINUOUS FORM COMPUTER PAPER

Statewide contract PD667 with Willamette Industries for continuous form computer paper expired on March 3, 2003. This contract was initiated through the Western States Contracting Alliance (WSCA). Due to the declining use of continuous form paper, the contract will not be extended. For future requirements, agencies should make purchases through one of the three office supply contracts including: Office Depot, MA142, Boise Office Products, MA1595; and Corporate Express, MA1596. Please compare costs with each of the three contractors to secure the best pricing available.



MICROSOFT LICENSING OPEN HOUSE

STATEWIDE CONTRACT AR1429

On March 27th from 11:30 AM to 1:30 PM, Microsoft and their statewide contract reseller Dell Marketing LP will sponsor and open house in room B110 of the State Office Building (basement). There will be a demo on Project 2002, a discussion on licenses along with pizza and drinks. Those involved with non-educational Microsoft or the procurement thereof through this statewide contract are invited to attend. Licensing questions will be answered although there are no new major licensing programs from Microsoft. Visitor parking is now located on the west side of the State Office Building with the entrance located on the south side of the building. To get a count for the food, please RSVP to Elaine Oaks at: eoks@utah.gov. We hope to see you there.

New Contracts

Title	Contract	Vendor	Effective Dates	Additional Information
Food Supplements	PD-1629	Sysco Intermountain Food Services Inc.	03/12/2003 through 03/11/2005	
Men's White Tube Socks	PD-1131	Leslee Scott Inc.	02/01/2003 through 01/31/2005	This is a new contract awarded to the same vendor.
Misc. Food Items	PD-1015	Nicholas and Company	03/15/2003 through 03/14/2005	Bid out and awarded to same vendor.
PTO Driven Rotary Mowers	PD-1628	Scott Machinery Company	03/13/2003 through 03/12/2005	

Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Cholesterol Testing Supplies	PA-703	MEDTEK	04/16/2004	Please note a price increase on item number 10-987 TC/HDL Cassettes.
Fax Machines, Consumable Supplies and Maintenance "Regional Coverage" Box Elder, Cache, Rich, Weber, Morgan, Tooele, Davis, Salt Lake, Summit, Utah, Morgan, Iron, airfield, Kane & Washington Counties	MA-1284	Brother International Corporation	02/14/2004	
Fax Machines, Consumable Supplies and Maintenance	MA-1282	Les Olson Company	02/11/2004	
Fax machines, Consumable Supplies and Maintenance "Regional Coverage"	MA-1285	The Copy Man, Inc.	02/14/2004	
Food – Canned Fruit, Vegetables, Juice and Misc.	PD-847	Livingston Distributing Company	03/15/2004	

Title	Contract	Vendor	Extended Until	Additional Information
Frozen Entrees and Juices	PD-1160	Nicholas & Company	03/14/2004	Please note changes to the price list.
On Site Office Paper Shredding	PD-613	Shred-it	04/30/2003	
Police Traffic Lidar (Radar) (Traffic Enforcement) and in Car Video System	MA-1161	Kustom Signal Inc.	03/15/2004	
Police Traffic Lidar (Radar) (Traffic Enforcement)	MA-1162	Applied Concepts, Inc.	03/15/2004	
Poly Bags	PD-1297	Waxie Sanitary Supply	02/08/2004	
Printing Of Business Cards	PD-532	Business Cards Tomorrow	02/27/2004	
Printing of Two to Five Part Forms	PD-111	Moore North America	01/16/2004	
Publications of Utah Administrative Code Books	PD-934	Lexis Nexis Matthew Bender and Co. Inc.	12/31/2005	
Shellcracker (Standard 12 Gauge, 2 3/4' Shotgun Shell, Explosive Pest Control D	PA-956	Stoneco Inc.	02/03/2004	Please note price increase.
Shredding and Recycling Off-Site	PD-617	Recall Secure Destruction Services Inc.	04/30/2003	
Speciality Books for the Visually and Hearing Impaired	PA-696	Perma Bound Books	03/14/2004	
Water Treatment Products	MA-061	Power Engineering Company Inc.	04/30/2003	
Water Treatment	MA-038	Watertech Inc.	04/30/2003	

Expired Contracts

Title	Contract	Vendor
Fax Machines, Consumable Supplies and Maintenance "Regional Coverage"	MA-1286	Automated Business Equipment
Fax Machines, Consumable Supplies and Maintenance "Regional Coverage"	MA-1288	Heath Typewriter Co.
Fax Machines, Consumable Supplies and Maintenance "Regional Coverage"	MA-1289	02/14/2003

Other Information

Title	Contract	Vendor	Additional Information
Ammunition	MA-137	Salt Lake Wholesale Sports	Please note change of vendor number and vendor name.
Blank Audio/Visual Duplicating Tapes	MA-1229	Media Right	Please note vendor number change on contract.
Cookies and Small Cakes (Little Debbie's)	PD-769	McKee Foods Corporation	Please note price increase on Sunbelt Multipacks.
Defibrillators	PD-1348	Cardiac Science Inc.	Please note change of company name, address, etc.
Dental Equipment and Supplies	MA-1321	J B Dental Supply Co.	Please note addition of service call.
Dental Equipment and Supplies	MA-592	Sullivan-Schein	Please note addition of service call.
Fax Machines, Consumable Supplies and Maintenance "Entire State Coverage"	MA-1281	Muratec America Inc.	Please note change of ordering address. The remittance address remains the same. Please note the Muratec Fax Model F-95E has been discontinued. It has been replaced by the Muratec F-110 Model. Also note, Digital Document Solutions has been added as an authorized servicing dealer.
Fertilizer Products and Grass Seed	PA-344	The Scotts Company	Please note new price list effective February 1, 2003.
Floor Products 3-M	MA-395	Hylon Koburn Chemicals Inc.	Please note there is a 3% increase on 203 price schedule effective 2/21/2003.
Food – Bakery Goods	PD-868	Sysco Intermountain Food Inc.	Please note some changes to price list and new contact person.
Freestanding Metal Furniture – File Cabinets, Credenzas, Desks and Chairs.	MA-1417	Midwest Office Supply	Please note addition of second contact person.
Industrial Paper Products, Food Service Related	PD-509	Nicholas & Company	Please note addition of pans to price list.
Milk	PD-1095	Meadow Gold Dairies Inc.	Please note price decreases effective 3/1/2003.
Police Traffic Lidar (Radar) (Traffic Enforcement)	MA-1162	Applied Concepts Inc.	Please note address change and deletion of In Car Video Systems.
Potato Chips, Corn Chips & Related Items	PD-567	Sysco Intermountain Food, Inc.	Please note cracker snacks have been discontinued.
Rental Car Services (Primary Contact)	MA-890	Alamo Rent A Car Inc.	This is a new contract with the same vendor but changed from a PD Contract to an MA Contract.
Rental Car Services (Secondary Contract)	MA-896	National Car Rental	This is a new contract with the same vendor but the PD has been changed to an MA Contract. Please see new pricing.

Title	Contract	Vendor	Additional Information
Second Market Food Products	<u>PA-614</u>	Good Source Inc.	Please note price increase on Frozen Bavarian Cream Filled Éclairs.
Steel Dump Bodies	<u>PD-1458</u>	Tesco Williamsen Inc.	Please note price increase.
Ten Wheel, Cab and Chassis Trucks (58,000 GVW) New	<u>PD-1460</u>	Sterling Trucks of Utah	Please note changes to contract.
10 Wheel Cab and Chassis truck (58,000 GVW)	<u>PD-606</u>	Lake City International	Please note changes to contract.
Procurement card Program	<u>AR-760</u>	US Bancorp Card Services Inc.	Please note new contact person for contract.
Trucks, Cab and Chassis (21,000 GVW)	<u>PD-1343</u>	Lake city International Trucks Inc.	Please note change to contract.
Trucks, Tractor, Tandum Axle, (54,000 GVW/Fifth Wheel for Heavy Equipment Haul)	<u>PD-1144</u>	Sterling Trucks of Utah	Please note changes on price list.
Vehicles, 2003 Chevrolet	<u>AR-307</u>	Young Chevrolet	Please note 2003 Model Year Cutoff Dates at end of contract.
Vehicles	<u>AR-1220</u>	Young Pontiac Cadillac GMC	Please note 2003 Model Year Order Cutoff Dates at end of contract.
Vehicles, 2003 Pontiac	<u>AR-1230</u>	Young Pontiac Cadillac GMC	Please note 2003 Model Year Order Cutoff Dates at end of contract.

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Purchasing Update

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Issue 2003-4

May 7, 2003

Computer Big Buy Fair

Join State Purchasing on May 14, 2003 for our Computer Big Buy Fair! The Big Buy this spring runs May 12th through June 30th. Come and meet the Computer contract suppliers.

Time: 8:30 a.m. to 2:00 p.m.

Place: Utah State Library Division Auditorium
250 North 1950 West
Salt Lake City

Parking is available on the east side of the building and east of the Utah State Tax Commission Building, which is south of the State Library.

Participants:

Compaq/HP, Dell, Gateway, and IBM

The PC Store suppliers
(CDW-G, Enpointe, Uinta, and Valcom)
will also be in attendance.

We will also be holding hourly breakout sessions
from 9:00 a.m. through 1:00 p.m.

A total of 10 different breakouts will be held.

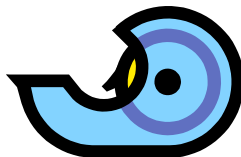
Big Buy Specials and other desktop related hardware
will be on display.

Contact Dave Cluff (decluff@utah.gov) (801) 573-9243 with
questions.



Here is the schedule of the breakout sessions that will be presented during the Computer Big Buy Fair.
Each session will last about 45 minutes unless noted.

Time	Room 1	Room 2
9:00	"Tablet Computing - <i>Gateway</i> Style"	Compaq/HP Enterprise Server Future: Proliant & Itanium
10:00	IBM PC Lifecycle Cost Reduction (total cost of ownership)	En point Technologies: Your mobile office
11:00	"Tablet Computing - <i>Gateway</i> Style"	Compaq/HP: Managing Your Print Environment: Webjet Admin, HP Print Server & Other Tools
12:00	Compaq/HP: Insight Manager & Open View: Local & Remote Network Management	Uinta Business Systems: HP multi-function printers (20 min.) <hr/> Canon Image RUNNER (various scan) applications (20 min.)
1:00	Compaq/HP Printing Color: See the latest in HP's color printing technology	IBM Intel Server Consolidation



Boise Office Solutions Seminar

Boise Office Solutions is one of three approved office supply vendors with State Purchasing. They are offering a ½ day seminar on Thursday May 8, 2003. The workshop will be held at the Salt Palace Convention Center in Salt Lake City. It will be open to any and all who may be interested. There is no charge for this event. The agenda will be as follows:

7:30 a.m. – 8:15 a.m.	Registration/Continental Breakfast
8:15 a.m. – 8:30 a.m.	Introduction
8:30 a.m. – 9:00 a.m.	Clear your desk. Clear your mind. Organize It Presented by Eldon
9:00 a.m. – 9:30 a.m.	The new time paradigm – Increase your capacity to perform. Presented by ACCO / Day Timer
9:30 a.m. – 9:45 a.m.	Break
9:45 a.m. – 10:15 a.m.	Improving your performance Presented by 3M
10:15 a.m. – 10:45 a.m.	Image is everything Presented by Avery Dennison

11:00 a.m. 12:00 noon

Key Note Speaker

Jack Canfield Author "Chicken Soup for the Soul" series

Three New Services From ePublishing

On-line Ordering

Now you can place your printing orders on-line by accessing ePublishing's web page www.epublishing.utah.gov Simply click on the 'print order' and fill in the appropriate boxes, upload your print files, and submit your orders to one of five destinations: DOT, Health, DNR, Capitol, or Order Manager. This will automatically send your order and up loaded files to the selected ePublishing Center, after which you will receive an e-mail confirmation that your order has been received. The operator at the appropriate center will call or e-mail you to discuss any specifics concerning your job.

If you prefer, documents can still be sent to ePublishing as hard copy, on diskette, or by e-mailing any one of the centers with job specifications and attaching your print file(s). You may choose to fill out the hard copy order form or the on-line order form and print it out and attach it with your disc or hard copy job. When your order is ready, ePublishing provides free pickup and delivery just call 538-1189 and they will schedule a courier to pickup and deliver your finished job.

Hard Copy Conversion to PDF or CD (RW)

If you provide hard copy print jobs, ePublishing scans your hard copy jobs into digital files for electronic printing and can store them I digital job files for future use. Just tell them to store this job in the special instruction box on the job ticket. They can even convert them to PDF files and return them to you by e-mail, on diskette or CD in black and white or color. This can be particularly beneficial for you if your job will be reprinted with no changes or slight modifications. You can make the changes on the CD and send the files back to them electronically or return the CD with the updated alterations when you reprint. New job tickets have boxes to check in the special instructions area for this purpose. If you are working from old job tickets, simply indicate your preference in the special instructions area.

The cost for this service is 10 cents per page for PDF conversion, and to burn to a CD is \$6.00 with jewel case.

On-line, On-demand State Letterhead

The new standardized letterhead for the State of Utah can be accessed on ePublishing's web home page. Just click on 'State Letterhead' follow the simple instructions and submit the order to one of five locations. The letterhead is printed on a recycled 2% rag bond with black and Pantone 647 blue inks. A third color option is available for particular logos.

ePublishing realizes that there will be some exceptions to this standardization, and these templates, just attach your letterhead print file and e-mail it to Craig Crowther at ccrowther@utah.gov or Swen Rzepkowski at srzepkowski@utah.gov or address any questions to the same.

For information regarding all of ePublishing's programs, services and prices, visit their web page at www.epublishing.utah.gov they are open 16 hours a day, Monday through Friday, where fast turnaround, high quality, low cost and top-notch service are their specialties.

New Guidelines for Printed Letterhead, Business Cards and Envelopes

Speaking of state letterhead, recently a new guideline for printed letterhead, business cards and envelopes was released by the Governor's Office. The purpose of the new guideline is to accomplish a unified look within State Government. Companies that currently hold statewide contracts to provide letterhead, business cards and envelopes have been informed that they are to follow these new guidelines as they receive print orders from State Agencies. Please be aware of this as you place your orders. There is one exception to the new guideline. This exception is for letterhead that will go in a window envelope for automated mail. The new format for printed letterhead does not meet postal regulations for automated mailing in a standard window envelope. If you mail letterhead in window envelopes, in order to receive the postal discount for all automated mail, you will need to go to the ePublishing web site www.purchasing.utah.gov/epub/ to view the appropriate format. At this site, you will find a template for letterhead that meets all postal requirements and will not compromise savings obtained from postal discounts. You can also order all of your letterhead needs from ePublishing.

New Contracts

Title	Contract	Vendor	Effective Dates	Additional Information
All Terrain Vehicle (New)	PD-625	Stedman's Recreation	4/26/2003 through 4/26/2005	
Classroom Sound Systems – Teacher Voice Amplified Sound System	MA-1635	Audio Enhancement	04/01/2003 through 03/31/2005	Please note this is a multiple award contract. Please see MA1634 and MA1635 before making a purchase decision.
Classroom Sound Systems – Teacher Voice Amplified Sound System	MA-1634	Intermountain Video Media Systems	04/01/2003 through 03/31/2005	Please note this is a multiple contract. Please also see MA1634 and MA1635
Digital Cameras and Digital Video Camcorders	MA-1630	Alpha Omega Multimedia	03/25-2003 through 03/24/2005	Please note this is a multiple award contract. Please also see MA1630, MA1631 and MA1632.
Digital Cameras and Digital Video Camcorders	MA-1631	Inkley's Ritz Camera	03/25/2003 through 03/24/2005	Please note this is a multiple award contract. Please also see MA1630, MA1631 and MA1632.
Digital Cameras and Digital Video Camcorders	MA1632	TV Specialists	03/25/2003 through 03/24/2005	Please note this is a multiple award contract. Please see MA1630, MA1631 and MA1632.

Title	Contract	Vendor	Effective Dates	Additional Information
Filters, Automotive, Air and Fuel	<u>MA-1051</u>	Qualco Inc.	04/10/2003 through 04/10/2006	Awarded to the same vendor.
First Aid Kits and Expendable Replacement Items	<u>PD-1636</u>	First Aid Connection Inc.	04/01/2003 through 03/31/2005	Replaces contract PD1320
Heavy Equipment Rental With Out Operator- Forklifts, Manlifts, Cranes, Generators, Air Tools, Hoses, Air Compressors, Pumps, Water Trucks, Pressure Washers, Sweepers, Rollers, Earth and Asphalt Compactors, Farm Tractors, Wheel Loaders, Backhoes, Skid Steers, Trenchers, Light Systems, and Excavators.	<u>MA-1620</u>	Hertz Equipment Rental Corporation	01/16/2003 through 01/16/2005	Rates have been reduced on the following categories due to initial pricing error. Forklift-Industrial dual fuel, generators-diesel, and water-truck diesel.
Replacement of Automotive Glass (Entire State) and Windshield Repair – Weber, Davis, Salt Lake and Utah Counties	<u>MA-1657</u>	Techna Glass Inc.	04/16/2003 through 04/15/2005	
Soft Drinks, Premix, Juice	<u>PD-824</u>	Admiral Beverage Corporation, Ogden	03/02/2003 through 03/01/2005	Awarded to same vendor.
Soft Drinks, Syrup and Dispensers	<u>PD-1121</u>	Coca Cola Bottling of Vernal	03/02/2003 through 03/01/2005	Awarded to same vendor.
Windshield Repair, Small Cracks and Chips for Davis, Salt Lake, Utah, and Tooele Counties.	<u>MA-337</u>	Novus Windshield Repair	04/16/2003 through 04/15/2005	Replaces PD-337. Awarded to same Vendor
Windshield Repair, Small Cracks and Chips for Cache, Weber, Tooele, Davis, Morgan, Summit, Salt Lake, Utah Wasatch and Washington Counties	<u>MA-316</u>	Safelite Glass Corporation	04/16/2003 through 04/15/2005	Replaces PD-316 awarded to the same vendor. Note this is for crack repair only. For auto glass replacement see MA-1657 with Techna Glass. Note Safelite's new vendor number.

Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Brucella Abortus Vaccine	PA-900	Professional Biological Co.	05/04/2006	
Drug Testing Products, Alcohol Tests	PA-181	Northwestern Services	05/31/2003	Please note that medical gloves have been removed from this contract. For medical gloves, please see statewide contracts for medical supplies.
Food Item, Single Portions	PD-591	Nicholas and Company	04/21/2004	Please notice price increase.
Frozen Food Items, Potatoes, Pies, Noodles, Tortilla Shells	PD-1172	Nicholas and Company	04/15/2004	Please notice changes to price list.
Kardex System Products	PA-957	Western Office Systems	04/30/2004	
Office Work Site Modification Products (Ergonomic)	PD-086	Telcomm Distributing, Inc.	07/31/2004	Please note new company address, new telephone and fax number.
Photographic Film and Processing Supplies	MA-407	Imaging Products International	06/06/2003	Contract has been extended through 06/06/2003 for product availability during the bid process.
Printing of Two to Five Part Forms	PD-492	Utah Correctional Industries	01/15/2004	
Test Kits – RIA Kits / Abuscreen Reagents	PA-967	Varian Inc.	04/30/2003	Allow for product availability during the RFP evaluation period.

Expired Contracts

Title	Contract	Vendor
Analog Copy Machine Supplies and Maintenance	PD-730	IKON Office Solutions
Analog Copy Machine Supplies and Maintenance	PD-717	Minolta Corporation
Analog Copy Machine Supplies and Maintenance	PD-733	Panasonic Office Product Co.
Analog Copy Machine Supplies and Maintenance	PD-704	Savin Corporation
Analog Copy Machine Supplies and Maintenance	PD-731	Sharp Electronics Corporation
Analog Copy Machine Supplies and Maintenance	PD-725	TCM Digital Solutions
Analog Copy Machine Supplies and Maintenance	PD-729	Toshiba American Business Solutions
Analog Copy Machine Supplies and Maintenance	PD-732	Uinta Business Systems Inc.
Analog Copy Machine Supplies and Maintenance	PD-727	XEROX Corporation
Audio/Visual Supplies and Equipment, TV's VCR's (Cancelled)	MA-060	Teletape Video Systems

Other Information

Title	Contract	Vendor	Additional Information
Cannon, Ricoh and OCE Digital Copier Maintenance and Consumable Supplies Only for Digital copiers Purchased From State Contract AR644 Between May 1, 1998 and January 31, 2002	PD-644	IKON Office Solutions	Please note new contact person, change in telephone number and email address.
Digital Copier Maintenance, Toner and Consumable Supplies for Lanier Digital Copiers Purchased from Lanier Worldwide Contract AR1505	PD-1506	Lanier Worldwide Inc.	Please note model 5470 has been replaced by Model LD075
Fax Machines, Consumable Supplies and Maintenance "Entire State Coverage"	MA-1283	IKON Office Solutions	Please note new contact person and changes in telephone number and email address. Also note the Canon Laser Class 710 has replaced the discontinued Canon 9000L..
Graphic Artist Design Services	MC-1136	Clarkston Creative, Milne Advertising/Design, Candle Communication Inc., Jerman Design, Anne Wolfer Design, Brian Glissmeyer, Asay Marketing Services, Spatafore & Associates, Kinde Nebeker Design, Scott Hardy Design	Please note changes to contract.
Trucks, Cab and Chassis 21,00 GVW	PD-1343	Lake City International Trucks, Inc.	Please note change to contract.

If you have Purchasing Update questions, suggestions, or comments, please call Sue Hoskins at 538-3156 or send an Email to suehoskins@utah.gov

Please also visit the Division of Purchasing on the Internet at <http://www.purchasing.utah.gov> for additional information and past issues.



Purchasing Update

...news you can use

State of Utah
Division of Purchasing
& General Services

Issue 2003-5

June 16, 2003

INCREASE IN SMALL PURCHASE LEVELS

Beginning July 1, 2003, the blanket delegation for agencies to make small purchases without involvement from the Division of Purchasing has increased. The following applies when no state contract exists for the product or service.

- **Purchases up to \$1,000 do not require evidence of multiple quotations.**
(In the past the limit was \$500.)
- **Purchases between \$1,000 and \$5,000 may be made at the agency level by documenting at least two (preferably three) competitive price quotations.**
(In the past the limit was \$2,000)

COMPARE MULTIPLE AWARD CONTRACTS

Multiple Award (MA) contracts signal that at least two, and sometimes more firms have been awarded contracts for similar items. The contract information sheet will list the contracts to compare. Agencies are empowered to compare, then document why the selected MA contract was used (ie. lowest price, better service, quicker delivery, etc). However, if the purchase is less than \$1,000, no comparison documentation is needed.

LEO KOOPMANS RETIRES

Following 39 years of dedicated service to the citizens of Utah, Leo Koopmans retired from the Division of Purchasing and General Services on June 16th. Leo was always noted for his kind words and witty sense of humor. He will be missed by all his friends and co-workers. Best wishes to Leo on his well earned retirement. Until a replacement is hired, questions on contracts or areas formerly handled by Leo can be directed to Eula Neel at eneel@utah.gov.

COMPUTER BIG BUY EXTENDED

The computer Big Buy has been extended through the end of July! Our computer suppliers have graciously agreed to extend the Computer Big Buy until July 31, 2003. We hope this will help any organizations that are unable to make any computer purchases due to budget constraints. As always please visit our website www.purchasing.utah.gov for links to the Computer Big Buy websites.



PRICE DECREASE IN MICROSOFT SOFTWARE PRODUCTS

Effective June 1, 2003 Microsoft Corporation has decreased pricing on State Contract AR1429 serviced by Dell Marketing as the Microsoft Large Account Reseller (LAR). Software pricing for systems, applications, and servers is now Level D pricing with an additional discount of 21.76% off that price list. Formerly, pricing for systems and applications were at Level B with servers at Level C. As an example, the former contract price for a Select Office XP license was \$301.04 and is now \$278.73.

Dell has made several changes with personnel assigned to this contract. John Parady has been assigned as our local Dell sales rep and he may be contacted at (801) 918-4228. Jill Olerich will continue to assist with this contract through a transition process. Parrish Wilkinson, (800) 981-3355 X 66280 has replaced Alex Deleon. Please review the contract summary sheet for the names and contact information for others providing service on this contract.

NEW NEWSLETTER DELIVERY METHOD

As you may have noticed, our newsletter may have looked a little different in your inbox. The Division of Purchasing has changed to a new delivery method for our newsletter. We are now using a list server to distribute the newsletter. This list server will enable us to better distribute the Division newsletters and other important information. This server will allow anyone who would like to receive this message to sign up automatically. All they need to do is send a blank email message to subscribe-purchasing-newsletters@list.utah.gov and they will be automatically added. If you have any questions about this new server or if you have any problems, please contact Chris Earl at 538-3146 for assistance.

New Contracts

Title	Contract	Vendor	Effective Dates	Additional Information
Auto Body Repairs	MA-1686	Advanced Collision Repair	04/12/2003 through 04/16/2006	
Auto Body Repairs	MA-1433	Auto Crafters Auto & Paint	04/14/2003 through 04/13/2006	This is a new contract awarded to the same vendor. It replaces PA-1433.
Auto Body Repairs (Sandy)	MA-452	Auto Painting & Collision	04/14/2003 through 04/13/2006	This is a new contract awarded to the same vendor.
Auto Body Repairs (Cedar City)	MA-474	Bradshaw Chevrolet Company	04/14/2003 through 04/13/2006	This is a new contract awarded to the same vendor.
Auto Body Repairs	MA-125	Elite Bodyworks Inc.	04/14/2003 through 04/13/2006	This is a new contract awarded to the same vendor.
Auto Body Repairs	MA-448	Empire Body & Paint	04/14/2003 through 04/13/2006	This is a new contract awarded to the same vendor.
Auto Body Repairs	MA-120	Glens Polish & Paint Inc.	04/14/2003 through 04/13/2006	This is a new contract awarded to the same vendor.

Title	Contract	Vendor	Effective Dates	Additional Information
Auto Body Repairs	<u>MA-1685</u>	Higgins Body & Paint	04/14/2003 through 04/13/2006	
Auto Body Repairs (Ogden)	<u>MA-447</u>	J & J Auto Body	04/14/2003 through 04/13/2006	This is a new contract awarded to the same vendor.
Auto Body Repairs	<u>MA-490</u>	L W Auto Body	04/14/2003 through 04/13/2006	This is a new contract awarded to the same vendor.
Auto Body Repairs (Logan)	<u>MA-450</u>	Millers Auto Repair	04/14/2003 through 04/13/2006	This is a new contract awarded to the same vendor.
Auto Body Repairs	<u>MA-1684</u>	Lake City International	04/14/2003 through 04/13/2006	
Auto Body Repairs (Cedar City)	<u>MA-453</u>	Parkway Motors	04/14/2003 through 04/13/2006	This is a new contract awarded to the same vendor.
Auto Body Repairs	<u>MA-465</u>	Sam's Body Shop	04/14/2003 through 04/13/2006	This is a new contract awarded to the same vendor.
Auto Body Repairs (Roosevelt)	<u>MA-469</u>	Val's Body & Paint Shop Inc.	04/14/2003 through 04/13/2006	This is a new contract awarded to the same vendor.
Carpet and Upholstery Cleaning for Box Elder, Cache, Rich, Utah, Wasatch, Juab, Salt Lake, Davis, Weber, Morgan, Summit and Tooele Counties.	<u>MA-1677</u>	Abacus Carpet & Upholstery Cleaning Inc.	05/23/2003 through 05/22/2005	
Carpet and Upholstery Cleaning for all Counties	<u>MA-1679</u>	Diversified Flooring Maintenance	05/23/03 through 05/22/05	
First Aid and Expendable Replacement Items	<u>MA-1320</u>	Scenic Medical, Inc.	04/01/2003 through 03/31/2005	Replaces PD-1320
Legal Services	<u>PA-1671</u>	Fred A. Moreton & Co/Hyatt Legal Plans	05/01/2003 through 04/30/2006	
On-Site Drug and Alcohol Screening Test Kits	<u>MA-1681</u>	American Bio Medica Corporation	06/31/2003 through 05/31/2005	This contract replaces PA-181.
On-Site Drug and Alcohol Screening Test Kits	<u>MA-1682</u>	Northwestern Services	06/31/2003 through 05/31/2005	This is a new contract. It replaces PA-181.
On-Site Drug and Alcohol Screening Test Kits	<u>MA-1683</u>	Redwood Biotech Inc.	06/01/2003 through 05/31/2005	

Title	Contract	Vendor	Effective Dates	Additional Information
Rentals of Agriculture Type Tractors	PD-1672	John Deere Company	05/14/03 through 05/13/05	

Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Electronic Access to Full-Text Journals, Library Subscription Services	AR-1193	EBSCO Publishing	05/25/2004	
Envelopes, Plain and Printed	PD-1201	Mail-Well Envelope Company	12/29/2003	
Food Items, Puddings, Baking Supplies, Etc.	PD-205	Livingston Distributing Co.	05/12/2004	Please note some price changes.
Global Positioning Systems – Training	PD-1074	Monsen Engineering	05/18/2004	
Global Positioning Systems (GPS) Hardware and Software	MA-1072	Trimble Navigation	05/18/2004	Please note new contact person.
Global Positioning Systems (GPS) Hardware and Software	MA-1073	Transit Instruments, Inc.	05/18/2004	
Hand Dishwashing Compound	PD-650	WAXIE	04/30/2004	Please note price change.
Industrial Paper Products	PD-1207	Zellerbach	06/30/2004	
International Mail and Small Package Delivery Service (Outbound Service Only)	PD-1359	DHL Airways, Inc.	06/14/2004	New rates are effective June 15, 2003.
Labor and Material to Equip Tandem Axle Trucks W / Dump Bed, Hitch and Hydraulic Systems	PD-1387	TESCO / Williamsen	06/06/2004	
Meat, Poultry Products and Pre-Cooked Pies	PD-262	Excel Food Distributors	07/12/2004	Please note the removal of Sliced Chicken, BBQ Beef, Bulk Bolo, and Turkey Taco Filler from the contract.
Network Development / Management for On-Line Government Services	PD-1068	Utah Interactive, Inc.	05/06/2007	
New Front End Loader 2 ¾ CU. YD.	PD-1400	Century Equipment Company, Inc.	06/20/2004	Please note the 3% price increases.

Title	Contract	Vendor	Extended Until	Additional Information
Office Work Site Modification Products (Ergonomic)	PD-086	Telcomm Distributing, Inc.	07/31/2004	Please note new company address and new telephone and fax number.
PBX Hardware, Software and Central Office Based Services	AR-547	AVAYA Inc.	12/31/2003	
Pharmaceutical Products Prime Vendor Covering Utah	PD-611	Amerisourcebergen Drug Corporation	04/30/2004	Please note name change and new fee for service and incentives.
Shredding and Recycling Off Site	PD-617	Recall Secure Destruction Services	07/31/2003	
State Mail Services	PD-1212	State of Utah Mail Services	07/31/2004	
Systems Furniture Installation	PD-1360	Western Interior Services	05/21/2004	
Temporary Employment Services	MA-1089	Select Personnel Services	07/31/2004	
Water Treatment	PA-1180	Water & Energy Systems Technology, Inc.	06/30/2003	
Water Treatment	MA-038	Watertech Inc.	06/30/2003	

Expired Contracts

Title	Contract	Vendor
Drug Testing Products, Alcohol	PA-181	Northwestern Services
Test Kits – RIA Kits / Abuscreen Reagents	PA-967	Varian Inc.

Other Information

Title	Contract	Vendor	Additional Information
Audio Visual Supplies and Equipment, TV's, VCR's TV/VCR Combo's and DVD Players	MA-062	Troxell Communications Inc.	Please note product updates.
Audio Visual Supplies and Equipment, Microphones, Sound Systems, Sound Lectern, Camcorders, Document Cameras	MA-863	Troxell Communications Inc.	Please note that the Videolabs Doc Cam has been discontinued. It has been replaced by the Studentcam and Flexcam.
Cellular Services and Equipment	MA-525	AT&T Wireless Services	Contact Information Updated
Cellular Services and Equipment	MA-1146	Verizon Wireless	Updated Pricing and WSCA Revisions.

Title	Contract	Vendor	Additional Information
Chemical Management Systems, Portion Control Systems, Custodial Supplies, Janitorial Supplies	<u>MA-295</u>	Hylon Koburn Chemicals Inc.	Please note change on laundry detergent.
Concrete Vault Toilets	<u>PD-1667</u>	CXT Precast Concrete Products Inc.	Added floor plan names and revised specifications to include changes that were made via. Addendum #1 during the bid process of JG3142.
Cylinder Gases, Welding Supplies	<u>PD-1422</u>	United States Welding	Please note some changes to price list and some corrections on weld rod.
Digital Cameras and Digital Video Camcorders	<u>MA-1630</u>	Alpha Omega Multimedia	Please note correction of typo on the price of the Canon G3 Digital Still Camera.
Digital Cameras and Digital Video Camcorders	<u>MA-1631</u>	Inkley's Ritz Camera	Please note product pricing has been added to contract. Also note that the email address has been corrected.
Digital Cameras and Digital Video Camcorders	<u>MA-1632</u>	TV Specialists, Inc.	Please note product pricing has been added to contract.
Express Small Package Air Delivery and International Shipments	<u>MA-454</u>	Federal Express Corporation	Contract ending date changed to September 18, 2003.
First Aid Connection, Inc.	<u>MA-1636</u>	First Aid Connection Inc.	Please note contract has changed from a PD to a MA.
Food, Bakery Goods	<u>PD-876</u>	Westco Products	Please note new contact person and some changes to price list (*) effective 05/1/2003.
Food Items, Puddings, Baking Supplies, Pickles, Misc.	<u>PD-1345</u>	Nicholas and Company	Please note corrections on price list.
Freestanding Metal Furniture	<u>MA-345</u>	MBI Co.	Please note price updates and changes.
Juices and Puree Foods	<u>PD-1563</u>	Nicholas and Company	Please note changes on Item # 86 (brand, packaging and price) (lower per ea.)
Kitchen Cleaning Products	<u>PD-240</u>	ECOLAB Center	Please note Sysco is no longer the distributor.
Labor and Material to Equip Tandem Axle Trucks with Dump Bed, Hitch and Hydraulic Systems	<u>PD-1387</u>	Tesco / Williamsen	Please note price increase for hitch and hydraulic system and additional options.
Linens – Sheets, Towels, Etc.	<u>PD-472</u>	Tabb Textile Company	Please note new remittance address and new email address for Donna Ward.
LTL Freight Transportation Services	<u>PD-136</u>	Overnite Transportation Company	Contract is renewed for one additional year with an increase in rates. The new rates will become effective on May 1, 2003.

Title	Contract	Vendor	Additional Information
Reagents: Drugs of Abuse in Urine Reagents, On-Site Drug Tests, Serum Toxicology Reagents, Cardiology Monitoring Medicine Reagents, Therapeutic Drug and Monitoring Reagents, Calibrators & Controls, Validity Testing	PA-925	Dade Behring Inc.	Please note new ordering and new remittance address. All on-site drug test kits have been removed from this contract. To purchase on-site drug test kits please see contracts MA1681, MA1682 and MA1683. The SYVA 30R will be discontinued and replaced with the SYVA V-Twin. The V-Twin uses the same Emit 11 Plus Reagents as the 30R. Dade Behring will continue to service the SYVA 30R systems that are currently at various locations.
Sealed Seam Mattress with and without Built in Pillow for Use In Correctional Facilities	PD-1663	Derby Industries	Please note the addition of the 7" length derby mattress to the contract.
Steel Dump Bodies	PD-1458	Tesco Williamsen, Inc.	Please note option to widen deck.
Spreader, Truck Mounted W / Options (No base model can be purchased from this contract)	MA-1537	AG Body Inc.	New price increases. If you are looking to purchase a base unit (only) without options, please purchase from contract MA-1536.
Vehicles, 2003 Dodge	AR-1549	Den Garff West Valley Dodge	Please note change of vendor number, address and phone numbers.
Xerographic Paper (Cut Sheet)	PD-397	XPEDX	Please note price increases on contract.

If there is anyone else in your office that would like to receive this mailing, have him or her send a blank email to subscribe-purchasing-newsletters@list.utah.gov and they will be added to the list automatically.

If you have Purchasing Update questions, suggestions, or comments, please call Sue Hoskins at 538-3156 or send an Email to suehoskins@utah.gov

Please also visit the Division of Purchasing on the Internet at <http://www.purchasing.utah.gov> for additional information and past issues.



Purchasing Update

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State of Utah
Division of Purchasing
& General Services

Issue 2003-6

July 7, 2003

School District Purchasing Featured by Deseret News



Please go to the link listed below to view an article from the Deseret News that explains how Jordan and Granite School Districts purchase supplies that are cost efficient and good quality.
<http://deseretnews.com/dn/view/0,1249,510036064,00.html>

Computer and Related Purchases PC Stores Statewide Contracts

As this industry rapidly changes, the Statewide Contracts are also updated. Please review the revision number and date of a contract on the Purchasing website to verify that you have the most current information. The contract numbers are: MA362 Valcom, MA371 Uinta Business, MA1448 CDW Government, MA1449 EnPointe Technologies.

A new change to the contracts eliminates the requirement for at least 2 vendor quotes for purchases less than \$1,000. Quotes are still required for purchases over that amount as explained in the QUOTE REQUIREMENT section of the contract summary.

Also new to the contracts is the ability to purchase **LCD projectors** that have been removed from the listing of excluded items. Please see the EXCLUDED ITEMS section of the contract summary for a complete listing. Projectors are also available through the WSCA computer contracts with Dell (MA1137) and Gateway (MA575) and also from contracts with the audio-visual suppliers (currently Inkley's Ritz Camera MA1078, TV Specialists MA1079, Uinta Business Systems MA1080, and Webb Audio Visual MA1082).

As a reminder, all orders on the PC Stores contracts are shipped with no freight charges unless the buyer requests special shipping arrangements (air freight, next day delivery, etc.). There has been some confusion regarding orders placed with CDW-G through their website and they have issued the following information:

"The prices offered against the Utah PC Stores Contract MA-1448 include standard ground shipping on all orders. CDW-G offers this F.O.B. ground shipping option for all orders placed on the web or directly with our dedicated Account manager. When placing your order through our website, you need to select the ground shipment method showing \$0. If you select another method of shipment other than the option shown as included for no additional cost, you will be billed for the charges related to this shipment method. We are happy to meet your request for expedited shipments. 99% of all CDW-G orders that are in stock, ship the same day you place your order."

NEW Microsoft Select Contracts Academic

Two Microsoft Large Account Resellers (LAR's) have recently been awarded Statewide contracts to serve the educational community. The new contracts become effective August 1, 2003. The following have been awarded contracts: EnPointe Technologies, Contract #MA1688, Randy Everett, (877)869-4332, reverett@enpointe.com. Also awarded is Software House International (SHI), Contract #MA1694, Steve Petersen, (801) 561-7258, at: steve_petersen@shi.com. Contract summary sheets are posted on the State Purchasing website at: www.purchasing.utah.gov.

During the month of July, academic users are encouraged to meet with these two vendors to compare prices (EnPointe – 20% discount for licenses, SHI – 17.20% discount), compare service and responsiveness and to document the one you desire to work with. Users should then fill out a Microsoft Academic Select Enrollment form with one of the resellers. One purpose of the enrollment forms is to have the Microsoft license certificates sent to the responsible person at each of the various institutions.

With questions please call Jerry Fullmer (801) 321-7108 for higher education or Rick Gaisford (801) 538-7798 for public education K-12. Also, feel free to contact your Microsoft representative. Shawn M. Schaefer (425) 705-1979, cell (425) 443-5449 shawnsch@microsoft.com. For University of Utah, Utah State University, Davis, Granite and Jordan School districts contact Jessica Boisvert (720) 528-1735 jessicab@microsoft.com.

New Contracts

Title	Contract	Vendor	Effective Dates	Additional Information
Antifreeze and Windshield Washer	PD-475	Crus Oil Inc.	06/18/2003 through 06/17/2005	This is a new contract awarded to the same vendor.
Fertilizers, Best Brand, Professional Quality	PA-1689	JR Simplot Company	07/01/2003 through 06/30/2004	
Collection Services	MA-1668	Allied Interstate Inc.	05/05/2003 through 05/14/2008	
Collection Services	MA-1669	Risk Management Alternatives Inc.	05/15/2003 through 05/14/2008	
Communications: Multi-Channel Voice Logging Recorders	AR-1691	Goserco, Inc.	06/25/2003 through 06/24/2005	Also refer to AR-1690 and AR-748.
Communications: Multi-Channel Voice Logging Recorders	AR-748	Stancil Corporation	06/25/2003 through 06/24/2005	Also refer to AR-1690 and AR-1691.
Antifreeze	PD-1687	Qualco Inc.	06/18/20003 through 06/17/2005	
Travel Credit Card Services	AR-981	JP Morgan Chase	06/30/2003 through 05/31/2005	This is a new contract awarded to the same vendor.

Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Bottled Water and Dispensing Equipment	MA-1396	Culligan Bottled Water	06/30/2004	
Communications-Battery and Battery Charging Systems	AR-895	Conley Equipment Company, L.L.C.	07/30/2003	
Communications: Multi-Channel Voice Logging Recorders	AR-748	Stancil Corporation	07/30/2003	
Computer Hardware Maintenance Support	PD-393	TFE Technology Holdings, LLC	07/31/2003	
Continental Sanitary Maintenance Equipment (No Expendable Supplies)	MA-796	Hylon Koburn Chemicals Inc.	07/20/2004	
Credit Card Acceptance Services	PA-1092	Discover Financial Services Inc.	05/31/2004	Please note new rate effective on 9/1/2003.
Electronic Access to Full-Text Journals, Library Subscription Service	AR-1192	Sirs Publishing, Inc.	06/30/2004	Please note name of contact person has been changed.
Fine "Printing Related" Paper	PD-068	XPEDX	06/30/2003	Please note vendor number change.
Floor Products 3-M	MA-395	Hylon Koburn Chemicals, Inc.	07/20/2004	
Food, Ice Cream, Whipping Cream, Yogurt, Citrus Punch, Etc.	PD-1097	Meadow Gold Dairies	08/01/2004	
Freestanding Steelcase Metal Furniture – File Cabinets, Credenzas, Desks and Chairs	MA-1417	Midwest Office Supply	08/01/2004	
Freestanding Metal Furniture, Files and Chairs	MA-117	Office Pavilion	08/20/2004	Please note some price changes.
Frozen Food Items: Fruits, Vegetables, Desserts, Puddings, Pastries, Breads	PD-1198	Nicholas & Company	06/30/2004	Please note some price changes.
Milk	PD-1095	Meadow Gold Dairies, Inc.	07/31/2004	
Out Front Mower	PD-1368	Bonneville Equipment	05/30/2004	Please note some price changes.

Title	Contract	Vendor	Extended Until	Additional Information
Propane - Carbon, Emery, Grand, San Juan and Utah Counties	PD-101	Amerigas Propane LP	07/19/2003	
Propane – Beaver, Garfield, Iron, Juab, Millard, Piute, Sanpete, Sevier and Wayne Counties	PD-109	Amerigas Propane	07/19/2005	
Propane – Daggett, Duchesne, Wasatch, and Uintah Counties	PD-1408	L.C.L. Oil Company	07/19/2005	
Propane – Kayne and Washington Counties	PD-1410	Southern Utah Propane	07/19/2005	
Propane – Salt Lake, Summit, Tooele, and Weber Counties	PD-100	Utah LP Gas Company	07/19/2005	
Snow Plows, Vehicle Mounted, Cutting Edges, Plow Guards	PD-1217	Winter Equipment Company Inc.	08/30/2004	Please note new purchasing agent.

Other Information

Title	Contract	Vendor	Additional Information
Cereals, Kellogg's Brand	PA-906	Kellogg Sales Company	Please note some additional items added, Cinnamon Crunch Crispix – bowls have been deleted and other various price changes.
Computers, Manufacturer Direct	MA-1137	Dell Marketing LP	Contact information updated.
Computers – PC Store	MA-1449	EnPointe Technologies	Note excluded items, requirement changes.
Computers – PC Store	MA-362	Valcom Computer Center	Equipment changes.
Extended Life – Antifreeze	PD-1687	Qualco Inc.	Please note correction of price of Fleet guard-concentrated 275 gal. tote.
Graphic Artist Design Services	MC-1136	Clarkson Creative, Milne Advertising/Design, Candle Communication Inc., Jerman Design Inc, Anne Wolfer Design, Brian Glissmeyer, Kinde Nebeker Design, Scott Hardy Design, Spatofore & Associates, Asay Marketing Services.	Please note changes to multiple contract information and address and phone number changed for Clarkson Creative.

Title	Contract	Vendor	Additional Information
Industrial Equipment & Supplies	<u>PA-6416</u>	Grainger Industrial Supply	This contract has been changed to a PA agreement.
Intoxilyzer Breath Alcohol Testing Equipment	<u>PA-635</u>	CMI, Inc.	Please note the addition of the intoxilyzer S-D5 automatic breath tester to the contract.
LED Traffic Signal Modules	<u>PD-1143</u>	Gelcore	Amending this contract to include item #7 and correcting the product codes.
LTL Freight Transportation Services	<u>PD-136</u>	Overnite Transportation Company	Change in calculation of fuel surcharge. The fuel surcharge will be based on the DOE diesel fuel price posted on the first Monday of each month effective July 7, 2003.
Maintenance & Support Services for IBM Mainframe Peripherals and Other Eligible Equipment	<u>PA-821</u>	IBM Corporation	Contact information updated.
Pavement Marking Materials (Preformed Thermoplastic)	<u>MA-1553</u>	Avery Dennison/Stimsonite	New Vendor Number
Police Products & Supplies	<u>MA-1546</u>	Gator Hawk Armor, Inc.	Please note changes to contract including price changes.
Prepaid Legal Services for Employees	<u>PA-1671</u>	Fred A. Moreton & Co/Hyatt Legal Plans	This is a contract for prepaid legal services for employees only.
Sharp Digital Copiers for Box Elder, Cache, Rich, Weber, Morgan, Duchesne, Uintah, Daggett, Iron, Garfield, Kane, Washington, Carbon, Emery, Grand, San Juan, San Pete, Sevier, Piute and Wayne Counties	<u>AR-1513</u>	Les Olson Company	Please note this contract only covers sharp models AR-163 and AR-207. Please see State Contract AR-163 for all other Sharp products on contract.
Communications Equip., Telco Channel Band Equipment	<u>PD-1118</u>	Walker & Associates, Inc.	New price sheets attached.
Tires & Tubes (New) Plus Repairs and Rotation	<u>MA-331</u>	Bridgestone Firestone, Inc.	Please note change from J.W. Brewer to Tire Distribution Systems Inc.
Vertical Traffic Signal Heads (Traffic Equipment)	<u>PD-1214</u>	McCain Traffic Supply	New phone and fax numbers.
Xerographic Paper (Cut Sheet)	<u>PD-397</u>	XPEDX	Please note vendor number change and price increases on contract.

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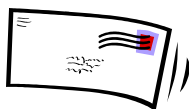
Purchasing Update

...news you can use

Issue 2003-7

August 11, 2003

Statewide Contract PD-1201 Envelope Ordering Process Goes Electronic



Mailwell Envelope Company, our statewide contractor that supplies envelopes plain and printed, had developed a very nice electronic ordering system to order all envelopes.

The web address for placing electronic orders is: <http://216.172.4.220/stateofutah>. The

User Name is: **prch** and the Password is **stofutah1**. Please utilize this electronic ordering system when placing envelope orders.

New Contracts

Title	Contract	Vendor	Effective Dates	Additional Information
Aircraft Engine Oil and Lubricants	PD-1707	Crest Distributing Inc.	08/01/2003 through 07/31/2004	
Collection Services	MA-1670	GC Services Limited Partnership	05/15/2003 through 05/14/2008	
Communications - Battery & Battery Charging Systems	AR-895	Conley Equipment Company L.L.C.	07/09/2003 through 07/08/2005	Also refer to AR-1695
Communications - Battery & Battery Charging Systems	AR-1695	Eltek Energy L.L.C.	07/09/2003 through 07/08/2005	Also refer to AR-895.
Dispatch Console Furniture and Support Systems	PD-1699	Wright Line LLC	07/14/2003 through 07/13/2005	
Frozen Eggs And Liquid Eggs	PD-1705	Nicholas & Company	08/06/2003 through 08/05/2005	

Title	Contract	Vendor	Effective Dates	Additional Information
Heavy Duty Commercial Grade Chain Lift Snow Plows	MA-1702	Semi Service Inc.	07/11/2003 through 07/11/2004	Please note this is a multiple award contract. Please refer to MA1700 & MA1701 to determine which contract will work best for you needs.
Heavy Duty Commercial Grade Chain Lift Snow Plows	MA-1701	Signature Equipment Corp.	07/15/2003 through	Please note this is a multiple contract. Please refer to MA1700 & MA1702 to determine which contract will work best for your needs.
Heavy Duty Commercial Grade Hydraulic Lift Snow Plows	MA-1700	United Service and Sales	07/11/2003 through 07/11/2004	Please note this is a multiple award contract. Refer to MA1701 & MA1702 to determine which contract will work best for your needs.
Highway CCTV Surveillance Systems	PD-1698	Utah Controls Inc.	07/08/2003 through 07/08/2004	
ITS/ Advanced Transportation Controllers-Type 2070	PD-1697	Grades Sales Co. Inc.	07/08/2003 through 07/08/2006	
Microsoft Software (Academic Only)	MA-1668	EnPointe Technologies	08/01/2003 through 07/31/2006	
Microsoft Software (Academic Only)	MA-1694	Software House International	08/01/2003 through 07/31/2006	
New Aircraft Parts and Consumables	MA-1709	Cutter Aviation	08/01/2003 through 07/31/2004	
New Aircraft Parts and Consumables	MA-1708	Intermountain Air	08/01/2003 through 07/31/2004	
Traffic Operations	PD-1696	Traffic Signals Controls Inc.	07/08/2003 through 07/08/2004	
Traffic Video Detection Equipment	PD-1704	Western Signal Inc.	07/15/2003 through 07/15/2005	

Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Carbonless Paper	PD-1163	Zellerbach Paper Company	08/30/2003	

Title	Contract	Vendor	Extended Until	Additional Information
Computers – Technical Training	<u>MA-853</u>	Advanced Technical Center Inc.	09/14/2003	
Computers – Technical Training	<u>MA-605</u>	Executrain of Utah	09/14/2003	
Computers – Technical Training	<u>MA-528</u>	PC Training West, LLC	09/14/2003	
Computers – Technical Training	<u>MA-1454</u>	Weber State University	09/14/2003	
CRT Radio Dispatch Control Systems	<u>PD-544</u>	Motorola C and E Inc.	07/29/2004	
Fertilizer Products	<u>MA-1418</u>	Morgro Inc.	08/15/2004	
Industrial Paper Products	<u>PD-1209</u>	Arco Industrial Sales Inc.	06/30/2004	Please note change of contact person.
Laundry Products/Pumping Equipment	<u>MA-1394</u>	Waxie Sanitary Supply	06/30/2004	
Light Bar Equipment & Accessories	<u>PD-1431</u>	Vehicle Lighting Solutions Inc.	09/30/2004	
Misc. Food Items (Bulk)	<u>PD-1414</u>	Nicholas and Company	07/25/2004	
Propane for Box Elder, Cache, and Rich Counties	<u>PD-1409</u>	Archibald Propane Inc.	07/19/2005	
Salt Pumping Systems	<u>PA-1421</u>	Stepsaver Inc.	07/31/2004	
Sign Language Interpretation Services	<u>PD-1070</u>	Interwest Interpreting	11/30/2003	
Towers – Microwave & Two-Way Radio	<u>AR-972</u>	Rohn Industries Inc.	04/08/2004	
Vehicles, 2004 Chevrolet	<u>AR-307</u>	Young Chevrolet Company	05/31/2004	Prices for items not shown will be added as they become available.
Vertical Traffic Signal Heads (Traffic Equipment)	<u>PD-1214</u>	McCain Traffic Supply	08/15/2004	
Water Treatment Products	<u>MA-061</u>	Power Engineering Company Inc.	07/31/2003	
Water Treatment	<u>PA-1180</u>	Water & Energy Systems Technology Inc.	07/31/2003	
Water Treatment	<u>MA-038</u>	Watertech Inc.	07/31/2003	
Wireless Communications Systems for Interagency Network	<u>AR-245</u>	Motorola C and E Inc.	05/31/2005	
Wing Snow Plow 12' Long Power Reversing Gull Wing	<u>PD-1412</u>	Holland Equipment Company	07/25/2004	Please note new purchasing agent.

Expired Contracts

Title	Contract	Vendor
Digital Copier Maintenance, Toner and Consumable Supplies for Toshiba Copiers Purchased from One Net Inc's Contract AR-1495	AR-1496	One Net
Telecommunications – ISDN Basic & Primary Rate Access & Service	AR-535	Qwest Communications
Toshiba Digital Copiers	AR-1495	One Net

Other Information

Title	Contract	Vendor	Additional Information
Cheese and Butter	PD-013	Egg Products Co.	Please note some changes to price list effective July 15, 2003.
Chain Link Fencing and Related Supplies	PD-1151	Northwest fence Co. Inc.	Please note changes to contract price list.
Electrical Materials & Supplies (All Counties)	PD-846	Royal Wholesale Electric	Changed Remittance Address
Field Fence, Barbed Wire & Related Supplies	PD-1245	Harrington & Company	Please note addition of some new items.
Filters, Automotive, Air and Fuel	MA-1051	Qualco Inc.	Delivery terms have been added at the end of the contract.
Fine "Printing Related" Paper	PD-068	XPEDX	Please note vendor number change.
Freestanding Steelcase Metal Furniture – File Cabinets, Credenzas, Desk & Chairs	MA-1417	Midwest Office Supply	Please note price changes.
Freestanding Metal Furniture, Files and Chairs	MA-117	Office Pavilion	Please note addition of Mirra Chair.
Laundry Products Pumping Equipment	MA-745	Ecolab Center	Please note new Remittance Address
Shelving & Filing Systems, Mobile & Stationary	MA-1231	Salt City Records	Please note change of internet homepage.
Rentals of Agriculture Type Tractors	PD-1672	John Deere Company	Please note new remit to address and change of purchasing agent.

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Purchasing Update

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State of Utah
Division of Purchasing
& General Services

Issue 2003-8

September 3, 2003

Sole Source Purchase Requests

On the rare occasion when a sole source purchase is appropriate, the division of Purchasing needs critical information to evaluate the request. To obtain the salient information needed, the Sole Source Request Form has been revised including a series of questions a requestor will need to complete. Effective immediately, please use the MS Word from this link for all sole source requests.
(<ftp://www.purchasing.utah.gov/Purchasing%20Forms/solesource.pdf>)

List Server For Purchasing Update

The Division of Purchasing in June developed a new convenient way to subscribe to our Newsletter. If you would like to subscribe please send a blank email to subscribe-purchasing-newsletters@list.utah.gov and you will be automatically added to our list. Please pass the word along to others who need the information in Purchasing Update. If you would like to unsubscribe please send a blank email to unsubscribe-purchasing-newsletters@list.utah.gov and your name will automatically removed from the list. If you have any questions please call Chris Earl at 801-538-3146, or you may email him at cearl@utah.gov.

3rd Party Computer Hardware and Peripheral Maintenance Statewide Contract PD1717

A new statewide contract for 3rd party maintenance of computers and peripherals has been awarded to Computer Associates Service Center Inc. (CA) of Salt Lake City. Maintenance and repair services are available upon the expiration of the manufacturer warranty. Extended maintenance service can be purchased on a monthly payment basis. Time and materials charges are also available based on a per incident model. Contract services start effective September 1, 2003. Representatives of CA will be contacting State agencies to introduce their company and staff and obtain the proper ID to allow them access to State facilities. State agency users will continue to enter service calls as they have in the past, through Tier 1 support at 800-678-3440 or 801-538-3440. Ted Wallace of the Division of Information Technology Services (ITS) is the contract administrator and may be contacted at 801-538-3463.

New Contracts

Title	Contract	Vendor	Effective Dates	Additional Information
Access to Legal research Materials Through the State Law Liabrary	PA-751	Lexis Nexis	05/01/2001 through 04/30/2004	
Data Communications Services (IAD and Leased Line Services)	AR-1579	Electric Lightwave, Inc	06/02/2003 through 11/12/2004	Also refer to AR1578, AR1579, AR1581, and AR-1683.
Power Reversing 12' Long, Straight Blade Snow Plows	PD-1710	Holland Equipment Company	08/14/2003 through 08/14/2005	
Technician Labor & Repair Services for Telecommunications & Data Processing Cable Facilities	AR-1416	Americom Technology	08/03/2003 through 08/02/2004	

Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Computers – Desktop Application and Technical Training	MA-1453	New Horizons Computer Learning Center	07/01/2002 through 09/15/2003	
Computers - Desktop Application and Technical Training	MA-1455	The Mind Center	07/01/2002 through 09/15/2003	
CRT Radio Dispatch Control Systems	PD-1415	Durham Communications, Inc.	07/30/2001 through 07/29/2004	
Express Small Package Air Delivery and International Shipments	MA-454	Federal Express Corporation	08/01/2001 through 09/18/2004	
Fax Machines, Consumable Supplies and Maintenance "Regional Coverage" Carbon, Emery, Grand & San Juan Counties	MA-1295	Office Equipment Company	02/15/2001 through 02/14/2004	
Food, Bakery Goods	PD-876	BakeMark	07/25/2002 through 07/24/2003	Please note change of company name and some changes to price list.
Food, Bakery Goods	PD-868	Sysco Intermountain Food Inc.	07/25/2002 through 07/24/2004	Please note some price changes.

Title	Contract	Vendor	Extended Until	Additional Information
Microfilm Processing Chemicals	<u>PD-1405</u>	Image Systems	07/17/2001 through 07/16/2004	Please note a 4% price increase. Also note that Kodak super 12 cartridge is no longer on contract.
Office Moving Service – Local and Intrastate	<u>PD-1107</u>	A – 1 Pioneer Moving & Storage	10/01/1999 through 09/30/2004	
Orthopedic Supplies, Surgical Instruments and Gloves	<u>PD-460</u>	Medical Essentials	09/26/2001 through 09/25/2004	
Pre-Fabricated Communication Shelters (Fiberglass)	<u>MA-1398</u>	Switzer Products LLC	06/20/2001 through 06/20/2004	Please note new contact name.
Surface Small Package Delivery for Interstate and Intrastate Services	<u>PD-212</u>	Federal Express Corporation	09/19/1999 through 09/18/2004	Please note increase in rates.

Other Information

Title	Contract	Vendor	Additional Information
Frozen Food Items: Fruits, Vegetables, Desserts, Puddings, Pastries, Breads	<u>PD-1198</u>	Nicholas & Company	Please note addition of California Blend Vegetables and price change on Mixed Vegetables to contract.
Integrated State Legal Databases	<u>AR-997</u>	Lexis Nexis Matthew Bender & Company	Please note vendor number, remit to address and name change to contract.
Kosher Frozen Entrees	<u>PD-1551</u>	Karetas Foods, Inc.	Please note pricing increase on breakfast kosher entrees.
Milk	<u>PD-1095</u>	Meadow Gold Dairies, Inc.	Please note price increases.
Printing of Letterhead	<u>PD-1517</u>	Print Xpress	Please note price increase.
Schoolroom Furniture: Student Desks & Chairs, Teachers Desks and Chairs, Office Furniture, Files, Cabinets, Book Cases, Lunchroom Tables, Library Tables, Classroom Tables, Classroom Furniture.	<u>MA-549</u>	Edutek Corporation	This contract excludes system furniture and fixed seating (fastened to floor).
School Furniture: Student Desks & Chairs, Tables, Cabinets, Teacher Desks & Chairs	<u>MA-1560</u>	K1 c/o Business Interiors	This contract excludes system furniture and fixed seating (fastened to floor).
School Furniture: Lunchroom Tables	<u>MA-778</u>	Rex W. Williams & Sons Inc.	Please note contract excludes system furniture and fixed seating (fastened to floors).

Title	Contract	Vendor	Additional Information
Schoolroom Furniture, Mobile Cabinets	<u>MA-553</u>	The Duncan Group Inc. DBA: C R C	This contract excludes system furniture and fixed seating (fastened to floor).
School Furniture: Files, Bookcases, Science Tables	<u>MA-198</u>	Utah Office Plus	This contract excludes system furniture and fixed seating (fastened to floor).
Schoolroom Furniture: Student Desks & Chairs, Tables, Cabinets, Teacher Desks & Chairs, Lunchroom Tables	<u>MA-542</u>	Virco Manufacturing Corporation	This contract excludes system furniture and fixed seating (fastened to floor).
Soft Drinks, Syrup & Dispensers	<u>PD-094</u>	Swire Coca-Cola, USA	Please note we have re-added 24 oz. Sport Cap Bottles of Powerade.
TS-2 Traffic Control Systems & Components	<u>PD-1600</u>	Econolite Control Products, Inc.	Please note addition of items 7 through 9 on price schedule.
TS-2 Traffic Control Systems & Components	<u>PD-1599</u>	Western Signal Inc.	Please note addition of items 7 through 9 on price schedule.

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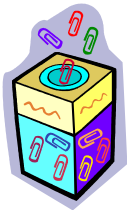


Purchasing Update

...news you can use

Issue 2003-9

September 18, 2003



OFFICE PRODUCTS SHOW

The Division of Purchasing and General Services invites you to the annual office products show. You will be able to meet with the three office supply vendors: Boise Office Solutions, Corporate Express and Office Depot. Several office product manufacturer representatives will also be present to answer questions and display products. Free samples and refreshments will be provided.

Date: **Wednesday October 8, 2003 10:00 a.m.-1:00 p.m.** Open house format (drop by anytime)

Place: **State Capitol 2nd Floor Rotunda, Salt Lake City, Utah**

NEW STATEWIDE CONTRACT FOR MICROSOFT PRODUCTS AR 1724

A new Statewide Contract for Microsoft products has been awarded to En Pointe Technologies, Inc. effective Oct. 1, 2003. This contract replaces the contract formerly held by Dell Marketing (contract #AR 1429). A new Microsoft Select Agreement v6.1 is also being finalized and will be posted on the Purchasing website along with the contract summary sheet. Contract pricing is at least 17.7% off Microsoft level D pricing. Follow this link for the contract information sheet. <http://www.purchasing.utah.gov/agencies/contracts/AR1724.pdf>



En Pointe Technologies and Microsoft are sponsoring the *Lunch and Learn* on October 8, 2003 at 12:00 p.m. The location is the Department of Natural Resources building, 1594 West North Temple, Salt Lake City. Please plan to attend to learn about the new contract, product information from Microsoft and to meet the En Pointe representatives. If you are not on the monthly invitation list, please RSVP via email to Gerlinde Ruth dgruth@utah.gov.

STATE AGENCY ENROLLMENTS New Microsoft Select Enrollment forms must be completed. Microsoft has indicated that new enrollment numbers will be issued. Elaine Oaks of the Division of Information Technology Services (ITS), functioning as the contract administrator, will email a copy of the enrollment form to agencies ordering through the current contract with Dell. To request a copy of the enrollment form, please contact Elaine at the email address listed below. Fill out the form and return it to Elaine. The form then is sent to Microsoft for an enrollment number and a customer number from En Pointe. When going online at Microsoft to verify licenses, agencies will use the enrollment number to access their agencies information.

For State agency users, the license and media ordering process will remain the same. Orders are placed with Elaine Oaks of ITS via email (eoaks@utah.gov) or fax at 233-4018.

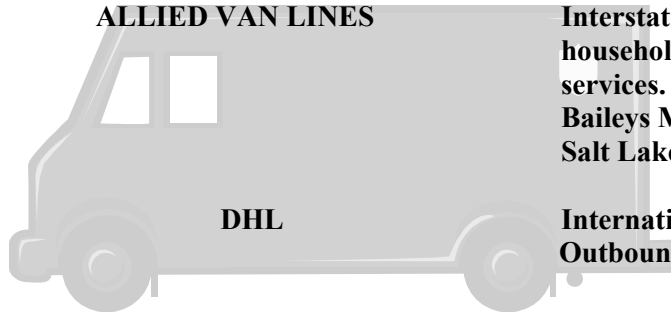
Under the now Microsoft Select contract ITS will be able to order the products online. The invoices and the license confirmations will also be sent to ITS via email. The updated product CD's will be sent to the agencies direct from Microsoft.

ENROLLMENTS FOR CITIES, COUNTIES AND OTHER USERS

New Microsoft Select Enrollment forms must be completed and new enrollment numbers will be issued. Please contact Randy Everett at En Pointe (877-869-4332) or via email reverett@enpointe.com. Information is also located via the En Pointe website at: www.enpointe.com/utah.

SUMMARY OF CURRENT STATEWIDE FREIGHT CONTRACTS AS OF SEPTEMBER 2003

<u>CONTRACT NUMBER</u>	<u>CARRIER</u>	<u>TYPE OF SERVICE</u>
PD-136	OVERNITE TRANSPORTATION COMPANY	Less-Than-Truckload (LTL) shipments, interstate and intrastate service for shipments from approx. 200 lbs. up to 10,000 lbs..
MA-454	FEDERAL EXPRESS (FedEx)	Express small package <u>air</u> service for intrastate, interstate and outbound international service.
PD-212	FEDEX GROUND (FedEx)	Small package <u>ground</u> service for intrastate and interstate shipments. For shipments up through 500 lbs.. Maximum weight is 150 lbs. per package.
PD-1107	A-1 PIONEER MOVING & STORAGE	Office moving & storage service – intrastate only.
PD-098	ALLIED VAN LINES	Interstate and international household goods moving services. Booking agent is Baileys Moving & Storage in Salt Lake City.
PD-1359	DHL	International bulk mail. Outbound service only.



Truckload rate quotes are available for single or multiple shipments covering vans, flatbeds, heavy haul or temperature controlled shipments upon request. If there are any questions contact Dan Reisner, Freight Manager in State Purchasing at 801-538-3216 or dreisner@utah.gov. Truckload contract rates are also available upon request. See www.purchasing.utah.gov for additional information.

New Contracts

Title	Contract	Vendor	Effective Dates	Additional Information
Collection, Shredding and Recycling of Office Wastepaper	PD-1718	Certified Shred Inc.	09/01/2003 through 08/31/2005	
Fine "Printing Related" Paper and Carbonless Paper	PD-068	XPEDEX	09/10/2003 through 09/09/2005	This is a new contract with the same vendor.
Satellite Internet Service Equipment, Installation & Maintenance	PD-1719	Ground Control	09/04/2003 through 09/03/2005	
Training Services- Desktop Applications (Classroom Instruction & Web Base Training)	MA-605	Executrain of Utah	09/05/2003 through 09/04/2006	
Training Services Desktop Applications (Web Base Training)	MA-1723	Makau Corporation	09/05/2003 through 09/04/2006	
Training Services – Desktop Applications (Classroom Instruction, Instructor – LED On Line & Web Base Training)	MA-1453	New Horizons Computer Learning Center	09/05/2003 through 09/04/2006	
Training Services Desktop Application (Classroom Instruction)	MA-1455	The Mind Center	09/05/2003 through 09/04/2006	

Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Cleaning Products, Custodial - Janitorial, AirKem Dry, Portion Control System, Chemical Management System, AirKem "Quickfill" Mixing Station	PA-457	Waxie Sanitary Supply	08/16/2004	
Freestanding Metal Furniture	MA-1420	Commercial Contract Group	08/20/2004	
Freestanding Fetal Furniture	MA-345	MBI CO	08/20/2004	
Group Auto-Home Insurance	PA-829	Fred A. Moreton & Co/MetLife	09/07/2004	

Title	Contract	Vendor	Extended Until	Additional Information
Industrial Paper Products, Food Service Related	<u>PD-509</u>	Nicholas & Co. Bid Department	07-31/2004	Please note changes to price list.
Mobile Communications Components	<u>PD-1587</u>	Hutton Communications Inc.	09/24/2004	
Music-On-Hold & Messages-On-Hold	<u>PD-1583</u>	Desktop Visual Products, Inc.	09/09/2004	
Potato Chips, Corn Chips & Related Items	<u>PD-567</u>	SYSCO Intermountain Food, Inc.	08/31/2004	Please note some price changes.
Publishing Services	<u>PD-1213</u>	State Of Utah	07/31/2004	Please note price changes and personnel and location changes.
Scientific and Laboratory Products	<u>PA-951</u>	Intermountain Scientific Corp.	09/30/2004	
Steel/Aluminum Products	<u>PD-489</u>	Reliance Steel & Aluminum	03/25/2004	Please note price changes.
Surface Small Package Delivery for Interstate and Intrastate Services	<u>PD-212</u>	Federal Express Corporation	09/18/2004	Please note increase in rates.
Vehicles, 2004 Chrysler	<u>AR-1232</u>	Larry H. Miller Chrysler Plymouth	08/31/2004	
Vehicles, 2003 Dodge	<u>AR-1549</u>	Ken Garff West Valley Dodge	08/31/2004	Please note price changes.
Vehicles, 2004 Ford	<u>AR-410</u>	Butterfield Ford	08/31/2004	Please note price changes.
Vehicles, 2004 GMC	<u>AR-1220</u>	Young Pontiac Cadillac GMC	08/31/2004	Please note price changes.
Vehicles, 2004 Jeep Eagle	<u>AR-1222</u>	Larry H. Miller Jeep	08/31/2004	
Vehicles, 2004 Pontiac	<u>AR-1230</u>	Young Pontiac Cadillac GMC	08/31/2004	
Wood Chippers, 12" & 18" Diameter	<u>PD-1426</u>	Vermeer Rocky Mountain	09/11/2004	Please note new vendor name and vendor number.

Expired Contracts

Title	Contract	Vendor
LCD Projectors & Electronic Whiteboards	MA-1078	Inkley's Ritz Camera
LCD Projectors	MA-1079	TV Specialists Inc.
LCD Projectors & Electronic Whiteboards	MA-1080	Uinta Business Systems
LCD Projectors	MA-1082	Webb Audio Visual Communications
On Site Paper Shredding	PD-613	Shred-it
Recycling of Paper	PD-616	Waste Management of Utah
Shredding & Recycling - Off Site	PD-617	Recall Secure Destruction Services Inc.
Telecommunications – Music On Hold Service	AR-798	MUZAK

Other Information

Title	Contract	Vendor	Additional Information
Cheese and Butter	PD-013	Egg Products Co.	Please note some changes to price list effective 08/11/2003.
Computers – PC Store	MA-1448	CDW Government Inc.	LDC Projector information added.
Computers – PC Store	MA-371	Uinta Business Systems	LCD Projector information added.
Computers – PC Store	MA-362	Valcom Computer Center	LCD Projector information added.
Food Items – Puddings, Baking Supplies, Etc.	PD-205	Livingston Distributing Co.	Please note addition of high protein gelatin to contract.
Freestanding Steelcase Metal Furniture – File Cabinets, Credenzas, Desks & Chairs	MA-1417	Midwest Office Supply	Please note percent discount change on context Bid # EN1920.
Milk	PD-1095	Meadow Gold Dairies Inc.	Please note price increases effective 10/01/2003.
PTO Driven Rotary Mowers, 15' and 5'	PD-1628	Scott Machinery	Please note addition of 5' rotary mowers, PTO driven added to contract.
School Furniture – Tables, Files, Desks, Chairs	MA-1562	HON	This contract excludes system furniture and fixed seating (fastened to floors). Please also note the addition of three new vendors to the HON GSA Dealer List.
Vehicles, 2004 Chevrolet	AR-307	Young Chevrolet Company	Please note changes to price list to add new pricing. Prices for items not shown will be added as they become available.
Wood Chippers, 12' and 18' Diameter	PD-1426	Vermeer Rocky Mountain	Please note new vendor name and vendor number.

If there is anyone else in your office that would like to receive this mailing, have him or her send a blank email to subscribe-purchasing-newsletters@list.utah.gov and they will be added to the list automatically.

If you have Purchasing Update questions, suggestions, or comments, please call Sue Hoskins at 538-3156 or send an Email to suehoskins@utah.gov

Please also visit the Division of Purchasing on the Internet at <http://www.purchasing.utah.gov> for additional information and past issues.



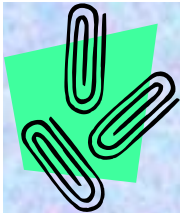
Purchasing Update

...news you can use

Issue 2003-10

October 2, 2003

OFFICE PRODUCTS SHOW



The Division of Purchasing and General Services invites you to the annual office products show. You will be able to meet with the three office supply vendors: Boise Office Solutions, Corporate Express and Office Depot. Several office product manufacturer representatives will also be present to answer questions and display products. Free samples and refreshments will be provided.

Date: **Wednesday October 8, 2003 10:00 a.m.-1:00 p.m.** Open house format (drop by anytime)

Place: **State Capitol 2nd Floor Rotunda, Salt Lake City, Utah**

New Forms to Make Your Request Process a Little Easier

We have recently completed an update to our Purchase Order Change Request Form (DP-28) and the Sole Source Request Form (DP-5). Each of these forms can now be located on our web page at:

Purchase Order Change Request Form:

<http://purchasing.utah.gov/contractinfo/Purchase%20Order%20Change%20Request.doc>

Sole Source Request Form:

<http://purchasing.utah.gov/contractinfo/Sole%20Source%20Request%20Form.doc>

New Contract Form:

<http://www.purchasing.utah.gov/contractinfo/Contractform.doc>

They may also be accessed from our web page under the menu of "*Buyer Info*" and then "*Contract Info & Forms*".

These files are written as a form in MS Word and only allow you to edit the grey field areas. The fields will allow you to enter all the appropriate information. After you have completed the form simply email the completed copy to the perspective purchasing agent. If there are attachments that will need to be included attach them and send them via fax or hard copy.



If you have any questions on how to use these forms please contact the purchasing agent responsible for that project of commodity.

MICROSOFT PRODUCTS LUNCH AND LEARN NEW STATEWIDE CONTRACT AR1724, ENPOINTE TECHNOLOGIES NON-ACADEMIC MICROSOFT PRODUCTS

As a reminder, a new Statewide contract for Microsoft products has been awarded to En Pointe Technologies, Inc. effective Oct. 1, 2003. This contract replaces the contract formerly held by Dell Marketing (contract #AR 1429). A new Microsoft Select Agreement v6.1 is also being finalized and will be posted on the Purchasing website along with the contract summary sheet. Contract pricing is at least 17.7% off level D pricing. Please visit www.purchasing.utah.gov then look for the link 'State Contracts' for complete details.

Key Points that will be covered:

Differences between Select ver. 5.X (old contract) and Select 6.X (new contract)

New enhancements to Software Assurance

Each agency will need to complete a new Enrollment form.

What is the process for a complete transaction?

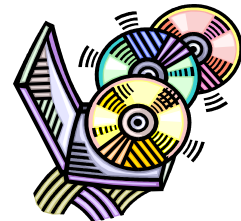
PO-Order to LAR-Order to MSLI - receipt of License confirmation

What is proof of licensing?

Home Use policy and process

Licensing Management best practices

On Line Pricing and Reporting Tools



STATE AGENCIES

En Pointe Technologies and Microsoft are sponsoring the Lunch and Learn on October 8, 2003 at 12:00 p.m. for State agencies. The location is the Department of Natural Resources building (DNR), 1594 West North Temple, Salt Lake City, rooms 1050-60. Please allow 2 hours for the meeting and lunch. If you are not on the monthly invitation list, please RSVP via email to Gerlinde Ruth: ggruth@utah.gov by **Monday, October 6, 2003**. Please remember that New Microsoft Select Enrollment forms must be completed and new enrollment numbers will be issued by Microsoft.

For State agency users, the license and media ordering process will remain the same. Orders are placed with Elaine Oaks of ITS via email (eoaks@utah.gov) or fax at 233-4018.

CITIES, COUNTIES AND OTHER GOVERNMENT USERS

A special meeting has been scheduled for non-state agency government users from 2:30 p.m. to 4:30 also on October 8, 2003 at the DNR building, rooms 1050-60. For the Cities and Counties: please RSVP to Randy Everett at reverett@enpointe.com by **Monday, October 6, 2003** if you plan on attending.

New Microsoft Select Enrollment forms must be completed and new enrollment numbers will be issued. Please contact Randy Everett (877-869-4332) or via email reverett@enpointe.com. Information is also located via the En Pointe website at: www.enpointe.com/utah.



New Contracts

Title	Contract	Vendor	Effective Dates	Additional Information
Cereal Products, Ralston	PD-799	Livingston Distributing Company	09/07/2003 through 09/06/2005	This is a new contract awarded to the same vendor.
Data Communications Services (IAD and Leased Line Services)	AR-1579	Electric Lightwave, Inc.	06/02/2003 through 11/12/2004	Also refer to AR1578, AR1579, AR1581, & AR1683.
School Buses, Type "D"	MA-812	Bryson Sales & Service	09/11/2003 through 09/11/2005	This is a new contract awarded to the same vendor.
School Buses, Type "D"	MA-610	Lake City International Trucks Inc.	09/11/2003 through 09/11/2005	This is a new contract awarded to the same vendor.

Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Auto Body Repair	PA-1225	Unique Auto Body	11/01/2004	
Blank Audio Visual Duplicating Tapes	MA-1229	Media Right	03/31/2004	
Fertilizer Products	MA-1419	UAP Timberland LLC	08/15/2004	Please note change of address, contact person and phone numbers.
Large Enclosed Speed Trailer	MA-1446	Mighty Mover Trailer	10/29/2004	
Patrol Car Video Surveillance System	PD-1436	MPH Industries	11/27/2004	
Pull Tarps for Dump Trucks (Primary Contract)	MA-1593	Semi Service Inc.	10/21/2004	Please note this is a Primary Contract. Please purchase off of the Primary Contract (MA1593) and access the Secondary Contract (MA1594) only if the Primary Contract cannot provide the item(s) that you need.
Shelving and Filing	MA-1233	Western Office	10/14/2004	

Systems, Mobile and Stationary		Systems Inc.		
Signs – Road, Office and ADA	PD-118	Utah Correctional Industries	09/04/2004	

Other Information

Title	Contract	Vendor	Additional Information
Natural Gas	PD-1626	Wasatch Energy LLC	Correcting the contract effective dates.
Skid Steer Loader (New) Class Sizes 2700# - 9900#.	PD-1292	Intermountain Bobcat	Please note new model numbers.
Steel / Aluminum Products	PD-489	Reliance Steel & Aluminum	Please note price changes.

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If you have Purchasing Update questions, suggestions, or comments, please call Sue Hoskins at 538-3156 or send an Email to suehoskins@utah.gov

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Purchasing Update

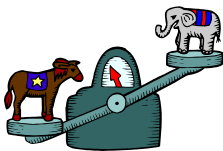
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State of Utah
Division of Purchasing
& General Services

Issue 2003-11

November 5, 2003

Purchasers Strike a Balance with Best Value Procurement



The August 2003 issue of *Government Procurement, the Journal of the Purchasing Professional* includes an interview with Douglas Richins about the State of Utah's use of achieving best value procurement through the RFP process. Click on this link to read the article. [Best Value Procurement Article](#)

New Agency Contract Form Template

We have recently redone the Agency Contract Form into a template to assist you as you write agency contracts. It is located at: <http://www.purchasing.utah.gov/contractinfo/Contractform.doc>

It may also be accessed from our web page under the menu of "Buyer Info" and then "Contract Info & Forms".

This file is written as a form in MS Word and only will allow you to edit the grey field areas. The fields will allow you to enter all the appropriate information. After you have completed the form process it as normal.

If you have any questions on how to use this form please contact Shirley Williams at (801) 538-3131.



Purchase with a Green Thumb

Think Green when purchasing products that consume energy. We can save \$ and help protect the environment when we choose products that are energy efficient. State Purchasing has highlighted the items on various state contracts that are energy efficient or qualify for the [Energy Star](#) designation. For example, the lighting contract with Codale Electric highlights PL lamps, 4foot T-8 lamps, and electronic ballasts as the best choice for energy savings. The Granger Contract Catalog displays the [Energy Star Label](#) and/or the Energy Light Label (Utility Designation) to the side of the items that are energy efficient. The WSCA computer contracts, due to be awarded in 2004, will designate energy efficient monitors and other hardware with the [Energy Star Label](#). State Purchasing will continue to promote energy efficient procurement by identifying products on Statewide Contracts that meet energy efficiency requirements.

With the high cost of energy and our dependency on foreign energy resources, it only makes good sense to [Purchase with a Green Thumb](#).

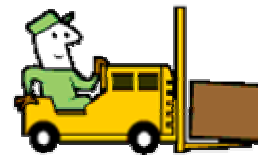
FREIGHT LOGISTICS HOLIDAY/WINTER CARRIER OPERATIONS

As we approach the traditional holiday and winter operations time of the year this reminder is included to encourage purchasing agents and shipping supervisors to consider the associated potential delays in shipping/receiving transit times. Shipment planning to incorporate these factors can help ensure agencies receive replenishment stock and needed items with less chance of shipping delays.

Where shipments are contemplated during this season it is recommended, where possible, additional transit days be included with orders, i.e., require vendors to ship earlier than usual, to compensate for expected heavy shipping periods and/or severe weather conditions.

All statewide freight contracts include an express provision to carriers, regardless of transportation mode, that time is of the essence and they are responsible to transport our shipments with prompt and reasonable dispatch. However in no event are the carriers required to transport any shipment from origin to destination in less time than is necessary to fully comply with all applicable safety regulations, giving due consideration to weather and road conditions.

In the event there are any questions concerning the foregoing or any assistance needed in planning or expediting shipments agencies can contact Dan Reisner, Freight Manager in State Purchasing at 801-538-3216.



New Contracts

Title	Contract	Vendor	Effective Dates	Additional Information
Carpet – Broadloom and Tile	PD-392	Midwest Office Supply	10/01/2003 through 09/30/2005	This is a new contract awarded to the same vendor.
Cylinder Gases and Welding Supplies	PD-1728	Airgas Intermountain Inc.	09/22/2003 through 09/21/2005	This contract replaces PD1422.

Title	Contract	Vendor	Effective Dates	Additional Information
Fuses (Flares)	<u>PD-1730</u>	Orion Safety Products	10/14/2003 through 10/13/2005	
Kawasaki Mules and Accessories	<u>PD-1605</u>	Action Motor Sports, Inc.	10/01/2003 through 09/30/2005	This is a new contract awarded to the same vendor.
Photographic Film and Processing Supplies	<u>PD-1727</u>	Imaging Products International Inc.	10/01/2003 through 09/30/2005	This is a new contract awarded to the same vendor.
Service Bodies	<u>PD-1108</u>	H & K Truck Equipment	09/15/2003 through 09/15/2005	This is a New Contract Awarded to the same vendor.
Snow Melter	<u>PD-584</u>	Brody Chemical Inc.	10/11/2003 through 10/10/2005	This is a new contract awarded to the same vendor.
Substance Abuse Testing (Drug & Alcohol) Services	<u>PD-1731</u>	Intermountain MRO Services, Inc.	10/15/2003 through 10/14/2005	
Training Services – Desktop Applications (Classroom Instruction)	<u>MA-528</u>	PC Training West, LLC	09/05/2003 through 09/04/2006	
Water Treatment Products	<u>MA-1725</u>	Industrial Solutions, Inc.	09/18/2003 through 09/17/2006	
Water Treatment Products	<u>MA-061</u>	Power Engineering Company Inc.	09/18/2003 through 09/17/2006	This is a new contract awarded to the same vendor.
Water Treatment Products	<u>MA-1726</u>	Water and Energy Systems Technology Inc.	09/18/2003 through 09/17/2006	
Water Treatment Products	<u>MA-038</u>	Watertech Inc.	09/18/2003 through 09/17/2006	This is a new contract awarded to the same vendor.

Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Audio Cassette Tapes (Bulk Purchase)	<u>MA-651</u>	Utah Idaho Supply / Map World	03/31/2004	Please note new address and telephone and fax numbers.
Communications Microwave Equipment and Services	<u>PD-734</u>	Harris Corporation	10/07/2004	
Computers – Unix Servers, Workstations, Desktop Appliances, and Software	<u>MA-1590</u>	Coda Technologies	09/15/2004	

Title	Contract	Vendor	Extended Until	Additional Information
Computer Software Novell	<u>PA-655</u>	Novell Inc.	09/30/2005	
Computer, Server, and Workstation-Maintenance Only	<u>PA-434</u>	Sun Microsystems Inc.	9/30/2004	
Digital Duplicators, Supplies and Maintenance	<u>MA-679</u>	Automated Business Products	11/30/2003	
Digital Duplicators, Supplies and Maintenance	<u>MA-1235</u>	RISO Inc.	11/30/2003	Please note change in contact person.
Digital Duplicating Inks and Masters "After Market"	<u>PA-025</u>	Western Duplicating	11/30/2003	
Intoxilyzer Breath Alcohol Testing Equipment	<u>PA-635</u>	CMI, Inc.	10/31/2004	
Meat Products, Chicken, Turkey, Veal, Beef & Non-Fat Mayo	<u>PD-360</u>	SYSCO Intermountain Food Inc.	09/26/2004	Please note some changes on price list.
Coveralls , Red Kap Orange and Brown Summer Light Weight	<u>PD-1427</u>	Uniforms Mfg. Inc.	10/31/2005	
Shelving & Filing Systems, Mobile & Stationary	<u>MA-1231</u>	Salt City Records	10/14/2004	
Telco Channel Bank Equipment	<u>PD-1118</u>	Walker & Associates Inc.	10/01/2004	
Wireless Microphones	<u>MA-1437</u>	Audio Enhancement	12/03/2004	

Expired Contracts

Title	Contract	Vendor
Computers – Desktop Application and soft Skills Training	MA-819	Salt Lake Community College
Computers – Softskills Training	MA-1452	University of Utah, Office of Professional Education
Cylinder Gases, Welding Supplies	PD-1422	United States Welding
Eggs, Liquid	PD-1096	Egg Products Company
Eggs, Frozen	PD-357	Sysco Intermountain Food Inc.
Kyocera Mita Digital Copiers	AR-1491	Uinta Business Systems
Microsoft Software Products (Non-Academic), Select 5.1	AR-1429	Dell Marketing LP
Photographic Film and Processing Supplies	MA-407	Imaging Products International
Photographic Film and Processing Supplies	MA-1093	Inkley's Ritz Camera
Public Key Infrastructure Products & Services	AR-1216	Digital Signature Trust Company
Shelving & Filing Systems, Mobile & Stationary	MA-1291	Tab Products of Utah

Other Information

Title	Contract	Vendor	Additional Information
Cereals, Kellogg's Brand	<u>PA-906</u>	Kellogg Sales Company	Please note Tony's Cinnamon Crunchers – bulk, and Special K Red Berries – bulk, added, and Frosted Cinnamon Pop Tarts – Family Pack and Whole Wheat Flakes – bulk deleted.
Communications – Two Way Radios	<u>AR-1153</u>	Dwyer's Communications	Additional items added to contract & contract date extended.
Computers – PC Store	<u>MA-371</u>	Uinta Business Systems	Contact information updated.
Data Communications Equipment and Associated OEM Maintenance & Training (Switches & LAN / WAN Wireless)	<u>AR-1470</u>	Enterasys Network Sales & Service Inc.	Third party resellers added to contract.
Fax Machines, Consumable Supplies and Maintenance "Entire State Coverage"	<u>MA-1282</u>	Les Olsen Company	Please note the correct price for Sharp Toner FO-50ND. FO-4400/FO4400C is \$82.50 each. Also note that the FO-4650 unit has been discontinued. It has been replaced with the FO-4400.
Fax Machines, Consumable Supplies and OEM Maintenance Entire State Coverage	<u>MA-1283</u>	IKON Office Solutions	Please note new service phone number. Also note the Cannon Laser Class 2050P has replaced the discontinued Cannon 2050.
Freestanding Metal Furniture, Files, Chairs	<u>MA-117</u>	Office Pavilion	Please note changes in catalogs and some price changes.
Milk	<u>PD-1095</u>	Meadow Gold Dairies Inc.	Please note price increases effective October 1, 2003.
One-Way Alphanumeric and Tone / Voice Pagers	<u>MA-1574</u>	Peak Mobile Comm	Additional items added. Also refer to MA1575 & MA1576.
Potato Chips, Corn Chips & Related Items	<u>PD-567</u>	SYSCO Intermountain Food, Inc.	Please note change of telephone number, email address and some changes to price list.
Ricoh, Savin and Gestetner Digital Copiers Statewide Coverage All Segments	<u>AR-1647</u>	Ricoh Corporation	Substitution of discontinued models at same price.
Snow Plow Blades (Carbide)	<u>PD-537</u>	Bucyrus Blades Inc.	Correcting the end effective date and listing how many renewal options are available. Please note new Purchasing Agent.

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Purchasing Update

...news you can use

State of Utah
Division of Purchasing
& General Services

Issue 2003-12

November 21, 2003

New Purchasing Agents



We would like to welcome Frank Volk. He is replacing Leo Koopmans who recently retired. Frank comes to us with a BS in Finance and 19 years of management experience, the last 9 as a corporate buyer with Flying J.

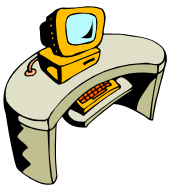
We would also like to welcome Tyler Holt who has joined the ePurchasing team replacing Dave Cluff. She comes to us with a BS in Communications and 4 years of experience, the last year in purchasing at UDOT. Welcome Frank and Tyler!

New RFP Manual & Template

A new RFP Manual and Template has been developed to assist those all involved in the RFP process. The manual and template can be downloaded in PDF, Microsoft Word, or WordPerfect from <http://purchasing.utah.gov/legal/policiesrules.htm>. Many thanks to Nancy Orton, Glendon Mitchell, Roselle Miller and Reed Taylor for developing this new tool.

Computer Big Buy Time is Here Again

The State of Utah Division of Purchasing and General Services is sponsoring its seventh quarterly Big Buy event. The division and select WSCA direct PC contractors, HP/Compaq and Gateway, work together to offer expanded discounts on the State's already low contract pricing.



The current Big Buy is effective now through December 31, 2003, and is available to State agencies, higher education, school districts, local governments and all political subdivisions that are eligible to purchase from State contracts. However, Big Buy pricing does not apply to personal purchases.

Take advantage of these exciting savings now by ordering directly from these suppliers. Simply visit our home page at www.purchasing.state.ut.us. You will find a direct link under the "Featured Links" section at the top-center of the page. Please contact the factory sales representatives on larger quantity orders as additional discounts may be available.



For more information, please contact Tyler Holt in Electronic Purchasing Services.

Tyler Holt

tholt@utah.gov

(801) 537-9243

www.purchasing.state.ut.us

New Contracts

Title	Contract	Vendor	Effective Dates	Additional Information
Bendix King Handheld Radios	PD-1262	P & W Service Center Inc.	10/27/2003 through 12/10/2004	New Contract Awarded to Same Vendor
In-Car Video Systems	PD-1737	Mobile-Vision Inc.	10/30/2003 through 10/29/2005	
Linens (Outright Purchase)	PD-1735	Tabb Textile Co., Inc.	10/29/2003 through 10/28/2005	Replaces Contract PD472. For Pillows and Dishtowels See PD1736
Pillows and Dish Towels	PD-1736	Leslie Scott, Inc.	10/29/2003 through 10/28/2005	All Other Linens see PD1736.
Snow and Ice Melter	PD-1732	John Deere Landscapes	11/03/2003 through 11/02/2005	
Technical Training Services-Instructor-LED For (Cisco, Linux & Microsoft)	MA-1741	PC Training West. LLC	10/31/2003 through 10/30/2005	Also Refer to MA1738, MA1740, MA1742, & MA1743
Technical Training Services-Instructor-LED For (Cisco, Linux & Microsoft, Network)	MA-1742	New Horizons Computer Learning Center	10/31/2003 through 10/30/2005	Also Refer to MA1738, MA1739, MA1740, MA1741, & MA1743
Technical Training Services-Instructor-LED For (Linux)	MA-1740	Guru Labs, LLC	10/31/2003 through 10/30/2005	Also Refer to MA1738, MA1739, & MA1741
Technical Training Services-Instructor-LED For (Linux, Microsoft & Novell)	MA-1738	Executrain of Utah/Training Services, Inc.	10/31/2003 through 10/30/2005	
Technical Training Services-Instructor-LED For (Microsoft, Network, Oracle, Program Language & Web)	MA-1743	The Mind Center	10/31/2003 through 10/30/2005	Also Refer to MA1738, MA1739, MA1740, MA1741, & MA1742
Toyota Vehicles	AR-1729	Tony Divino Toyota	09/01/2003 through 08/31/2004	
Training Services-Instructor-LED For Technical Training Services For (Linux, Microsoft & Novell, & Oracle)	MA-1739	Novell, Inc.	10/31/2003 through 10/30/2005	Also Refer to MA1738, MA1740, & MA1741

Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Audio Visual Items: TV's, VCR's and TV/VCR Combo's and DVD's	MA-1444	Future Tech, Inc.	11/30/2004	Update of Model Numbers. Also Note New Contact Person
Audio Visual Equipment: Wireless Body Pack Transmitter, Caller Microphone, Microphone Stand	MA-1438	Intermountain Video Media Systems	12/03/2004	
Audio Visual Equipment: TV's, VCR's, TV/VCR Combo's, DVD Players	MA-859	Kepko Sales Inc.	11/30/2004	
Audio Visual: Microphone, Sound Lectern, Folding Stand Opague, Projector, Overhead Projector	MA-863	Troxell Communications	12/03/2004	
Audio Visual Supplies & Equipment: TV's, VCR's	MA-080	TV Specialists	11/30/2004	
Audio Visual: TV's, VCR's, TV/VCR combo's and DVD Players	MA-062	Troxell Communications	11/30/2004	
Beans, Rice, Tapioca	PD-306	Livingston Distributing Company	11/02/2004	Please note price changes.
Carpet Shampoo	MA-314	Bestway Products Co.	11/13/2004	
Chains – Tire	PD-1126	Pewag Inc.	03/01/2004	Please note price changes.
Communications, Two-Way Radios	AR-1154	Peak Mobile Communications, LLC	04/09/2005	
Computers-Unix Servers, Workstations, Desktop Appliances, and Software (Sun)	MA-1588	Forsythe Solutions Group	09/15/2004	Terms Updated
Computers-Unix Servers, Workstations, Desktop Appliances, and Software (Hewlett Packard)	MA-1591	Forsythe Solutions Group	09/15/2004	Terms and Conditions Updated
Computers-Unix Servers, Workstations, Desktop Appliances, and Software (IBM)	MA-1592	Forsythe Solutions Group	09/15/2004	
Fertilizer Products & Grass Seed	PA-344	Green Source, LLC	11/30/2006	Please note company name change and changes to price list.
Field Fence, Barbed Wire & Related Supplies	PD-1245	Harrington & Company	10/30/2004	Some Price Changes
Floor Finish Products	MA-1252	Johnson Diversey	11/07/2004	Please note price changes.
Food-Spices	PD-597	Livingston Distributing Co.	10/31/2004	Changes to Price List

Title	Contract	Vendor	Extended Until	Additional Information
Frozen Dinners	<u>PD-1236</u>	Nicholas & Company Inc.	10/23/2004	Deletion of Some Items & Addition of Pot Pies
Linen Service (All Counties)	<u>MA-239</u>	American Linen Steiner Corporation	10/30/2004	
Seafood	<u>PD-1246</u>	Sysco Intermountain Food Inc.	10/24/2004	Price Changes
Services Related to Microwave FCC Rules in Regard to RFI & PCN	<u>AR-1435</u>	Micronet Communications, Inc.	12/09/2004	
Scientific & Laboratory Equipment & Supplies (Primary Contract)	<u>PD-121</u>	Fisher Scientific Company	09/30/2004	Please note updated contact person information.
Second Market Food Products	<u>PA-614</u>	Good Source Inc.	11/15/2004	
Systems Furniture – Haworth	<u>MA-883</u>	Commercial Contract Group	11/13/2004	
Systems Furniture – Herman Miller	<u>MA-786</u>	Henriksen/Butler Design Group	11/13/2004	
Towers – Microwave & Two-Way Radio	<u>AR-972</u>	Rohn Industries, Inc.	04/08/2005	
Xerographic Paper (Cut Sheet)	<u>PD397</u>	XPEDEX	10/20/2004	Please note price decreases.

Expired Contracts

Title	Contract	Vendor
Computers – Technical Training	MA-853	Advanced Technical Center, Inc.
Computers – Desktop Applications and Technical	MA-1451	University of Utah Academic Outreach and Continuing Education
Computers – Technical Training	MA-1454	Weber State University CE Computer Training & Certification
LCD Projectors & Electronic Whiteboards	MA-1078	Inkely's / Ritz Camera
LCD Projectors	MA-1079	TV Specialists
LCD Projectors & Electronic Whiteboards	MA-1080	Uinta Business Systems
LCD Projectors	MA-1082	Webb Audio Visual Communications
Linens – Sheets, Towels, Etc.	PD-472	Tabb Textile Company

Other Information

Title	Contract	Vendor	Additional Information
Computers, Manufacturer Direct (WSCA)	<u>MA-1137</u>	Dell Marketing LP	Contract information updated

Title	Contract	Vendor	Additional Information
Computers – PC Store	<u>MA-362</u>	Valcom Computer Center	Contract information updated
Computers, Manufacturer Direct (WSCA)	<u>MA-575</u>	Gateway Companies, Inc.	Contact information updated.
Computers, Unix-Servers, Workstations, Desktop Appliances, Maintenance, & Services (Education Only)	<u>PA-1457</u>	Sun Microsystems Inc.	Shipping changed to FOB Factory.
Employee Years of Service Recognition Award Items	<u>MA-1572</u>	Diamond H. Recognition	Please note there is only one commodity code for these contracts.
Employee Years of Service Recognition Award Items	<u>MA-1570</u>	Michael C. Fina Company	Please note there is only one commodity code for these contracts.
Employee Years of Service Recognition Award Items	<u>MA-1571</u>	OC Tanner Recognition Company	Please note there is only one commodity code for these contracts.
Food, Bakery Goods	<u>PD-876</u>	BakeMark	Please note increase in price of pumpnickel bread mix.
Food, Bakery Goods	<u>PD-868</u>	Sysco Intermountain Food Inc.	Please note price increase on vanilla.
Food, Canned Fruit, Vegetables, Juice & Misc.	<u>PD-874</u>	Livingston Distributing Co.	Please note addition of diced green chilis.
Frozen Food Items: Fruits, Vegetables, Desserts, Puddings, Pastries, Breads	<u>PD-1198</u>	Nicholas & Company	Please note addition of Pita Pockets.
Interwrite Interactive White Boards	<u>PA-1534</u>	Convergent Solution, Inc.	Please note change in State of Utah Contract Manager From Reed Taylor to Brenda Veldevere.
Poly Bags	<u>PD-1297</u>	Waxie Sanitary Supply	Please note price increases.
Toyota Vehicles	<u>AR-1729</u>	Tony Divino Toyota	Please note correction on price of Prius.
Vehicles, 2004 Dodge	<u>AR-1549</u>	Ken Garff West Valley Dodge	Please note pricing for the Durango has been added.
Videoconferencing, Bridging Services, Video Teleconferencing Hardware & Software	<u>AR-458</u>	11/16/2004	Effective dates have been extended.

If there is anyone else in your office that would like to receive this mailing, have him or her send a blank email to subscribe-purchasing-newsletters@list.utah.gov and they will be added to the list automatically.

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Purchasing Update

...news you can use

State of Utah
Division of Purchasing
& General Services

Issue 2003-13

December 26, 2003

REVISED AGENCY CONTRACT TERMS AND CONDITIONS

We have revised the Standard Terms and Conditions that are attached to all Agency Contracts. The revised Terms and Conditions can be located at the followed website:

<http://purchasing.utah.gov/contractinfo/info.htm>.

We have added several more terms. Most of the new terms were already in our Statewide Contract Terms and Conditions, and are now being added to Agency Contracts. There are new terms regarding Nonappropriation of Funds, Procurement Ethics, and Conflict of Terms. These Terms and Conditions are currently being added to Invitations to Bids (ITBs) and Request for Proposals (RFPs) that are being sent out by the Division of Purchasing and General Services if the solicitations will result in Agency Contracts.

Energy Management Consultants - School Districts

With recent school district procurements of energy management consultants, Dr. Steven O. Laing, State Superintendent of Public Instruction, as well as the Utah Energy Office have expressed concern. About a decade ago, energy management consultants approached many Utah school districts in an effort to develop multi-year, sole-source, costly contracts which were to establish behavioral modification of students, teachers and staff-as well as appoint an energy manager in each school district-in an effort to reduce energy costs. Though the objectives of the contracts are important aspects of an appropriate energy conservation program, the sole-source argument based on establishing the competition as too costly and inferior and the extra ordinary costs over several years raised concern at that time by the Utah Energy Office. Over the years, several Utah school districts have developed similar programs on their own without the cost and long-term commitment to an energy management consultant.

A resurgence of this type of energy consulting has occurred in recent months. School district superintendents are urged to carefully examine offers by other energy management providers.

The Utah Energy Office has received several U.S. Department of Energy grants that are available to assist Utah school districts to develop their own effective energy management programs at substantial savings. A competitive solicitation was issued by the Energy Office in 2003 and a local non-profit education foundation was selected to assist interested school districts with their energy management goals. Call Bernell Loveridge or Mike Glenn with the Utah Energy Office at (801) 538-5413 for more information.

STATEWIDE FREIGHT CONTRACTS ROUTING GUIDE

DOMESTIC (USA) AIR SERVICE

SERVICE REQUIRED	CARRIER TO USE
If the package must be delivered via overnight air by 10:30 (A.M.) on the next business day use:	Federal Express MA-454
If the package must be delivered via overnight air by the end of the next business day (P.M.) use:	Federal Express MA-454
If the package can be delivered via second business day air service use:	Federal Express MA-454

Note: There can be a significant savings in transportation costs if next day air afternoon (P.M.) or second day air services are used. Rates apply to outbound and inbound shipments to Utah and include intrastate service.

Also, see **carriers service guide to determine what type of service covers which cities.**

DOMESTIC GROUND SERVICE

SERVICE REQUIRED	CARRIER TO USE
If shipping interstate or intrastate ground small parcel shipments up to approximately 500 lbs. use:	FedEx Ground PD-212

Note: Rates also in place for small package shipments to Alaska, Hawaii & Puerto Rico.

INTERNATIONAL AIR EXPRESS MAIL OR PACKAGE SERVICE

BULK MAIL SHIPMENTS (ONLY) CARRIER TO USE

For bulk mail (letters, printed matter, etc.) shipments to international destinations use:	DHL PD-1359
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INDIVIDUAL AIR PACKAGES OR MAIL

For separate mail or individual packages up to approximately 100 lbs. outbound to international destinations use:	Federal Express PD-454
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STATEWIDE FREIGHT CONTRACTS ROUTING GUIDE

For international shipments over 100 lbs. call State Freight Manager (801) 538-3126 for rate quotations.



New Contracts

Title	Contract	Vendor	Effective Dates	Additional Information
Interactive White Boards	MA-1745	CCS Presentation Systems, Inc.	12/08/2003 through 12/07/2005	
Interactive White Boards and LCD Panels	MA-1747	General Communications, Inc.	12/08/2003 through 12/07/2005	
Interactive White Boards and LCD Panels	MA-1744	Troxell Communications, Inc	12/08/2003 through 12/07/2005	
Interactive White Boards	MA-1746	Webb Audio Visual	12/08/2003 through 12/07/2005	
Technical Training Services-Instructor-LED for (Sun, Solaris)	PA-1758	Information Technology International	11/20/2003 through 11/19/2005	Also refer to MA1738, MA1739, MA1740,

Extended Contracts

Title	Contract	Vendor	Extended Until	Additional Information
Cellular Services and Equipment	MA-1146	Verizon Wireless	12/21/2004	
Cheese and Butter	PD-013	Egg Products Co.	12/31/2004	
Custodial, Janitorial, Liquid Hand Soap, Toilet Tissue, Paper Towels, Cormatic	PA-112	Steiner Corporation	12/31/2004	
Irrigation Equipment & Sprinkling Systems & Supplies	MA-987	Mountain States Supply Inc.	01/07/2005	
Irrigation Equipment (Golf Only)	MA-904	Turf Equipment & Irrigation	01/07/2005	
Pasta Products & Stuffing Mix	PD-1254	Livingston Distributing Co.	11/20/2004	
PBX Hardware, Software and Central Office Based Services	AR-547	AVAYA Inc.	04/30/2004	
Platform Scales	PD-897	Utah Scales Center	12/17/2004	
Software, Oracle (Purchases less than \$100,000 list price)	AR-1602	SEK Solutions	11/30/2004	
Solvent for Asphalt Extraction/Bioact, Tar Remover	PD-1263	Brody Chemical	12/17/2004	

Title	Contract	Vendor	Extended Until	Additional Information
Videoconferencing, Bridging Services, Video Teleconferencing Hardware & Software	AR-458	Wire One Technologies, Inc.	1/30/2004	

Expired Contracts

Title	Contract	Vendor	Reason
Data Communications Equipment and Associated Maintenance & Training (WSCA)	AR-1465	KENTROX LLC	Vendor requested this contract to be cancelled because he could not sell direct.
Dress and Field Uniform Clothing Items for Men and Women	PD-1258	Survival or Safety Supply Inc.	Contract was let go due to complaints.
Trucks, Tractor, Tandum Axle, 54,000 GVW W / Fifth Wheel for Heavy Equipment Haul	PD-1144	Sterling Trucks of Utah	No usage on this product.

Other Information

Title	Contract	Vendor	Additional Information
Cereals, Kellogg's Brand	PA-906	Kellogg Sales Company	Please note Crispix Bakery Case & Puffed Rice Individual have been discontinued. They are being replaced with Crispix Bulk Case and Puffed Wheat Individual. Please note Rice Krispies Treats Squares, Rainbow, has been added to the contract. Also new address and contact person, and new phone numbers.
Cheese and Butter	PD-013	Egg Products Co.	Please note changes t price list effective December 1, 2003.
Dress and field Uniform Clothing Items for Men and Women	PD-1257	Skaggs Companies, Inc.	Please note that Skaggs Companies has acquired Eagle Company. Contract pricing and terms remain the same.
Food, Fresh Eggs	PD-686	Rocky Mountain Foods, Inc.	Please note change of contact person and phone numbers.
Food Items, Puddings, Baking Supplies, Etc.	PD-205	Livingston Distributing Co.	Please note addition of Swiss Miss Hot Chocolate.
Food Items, Puddings, Baking Supplies, Pickles, Misc.	PD-1345	Nicholas and Company	Please note Swiss Miss Hot Chocolate Mix has been deleted from contract. See PD205.

Title	Contract	Vendor	Additional Information
Food, Ice Cream, Whipping Cream, Yogurt, Citrus Punch, Etc.	<u>PD-1097</u>	Meadow Gold Dairies, Inc.	Please note price changes effective December 1, 2003.
Frozen Food Items: Fruits, Vegetables, Desserts, Puddings, Pastries, Breads	<u>PD-1198</u>	Nicholas & Company	Please note Flat Bread Pita #129692 has been added to this contract. It was originally on contract #PD1015.
Frozen Food Items, Potatoes, Pies, Noodles, Tortilla Shells	<u>PD-1172</u>	Nicholas & Company	Please note price increase on fries.
Industrial Paper Products, Food Service Related	<u>PD-509</u>	Nicholas & Co. Bid Dept.	Please note product change (Dispenser Napkin, Multi Layer)
Milk	<u>PD-1095</u>	Meadow Gold Dairies, Inc.	Please note price increases effective December 1, 2003.
Misc. Food Items	<u>PD-1015</u>	Nicholas and Company	Please note Pita Pocket, #129696 has been discontinued. Flat bead Pita #129692 has been transferred to contract # PD1198.
Toyota Vehicles	<u>AR-1729</u>	Tony Divino Toyota	Revision to add information relative to pricing, documentation, etc.

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